

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

August 11, 2009

The Bullitt County Public Library Board of Trustees met Tuesday, August 11, 2009, at the Ridgway Memorial Library. Those present were Allie Phillips, Mary Harper, David Strange, Chris Bischoff, Randy Matlow, and Judy T. Jackson. One guest was present. Jennifer Brookshire and Kevin Klein arrived later. The meeting was called to order at 5:00 p.m.

The minutes of the last meeting were read. David Strange made the motion to accept the minutes as written. Mary Harper seconded the motion. The motion carried.

The Treasurer's Report was given. David Strange made the motion to accept the Treasurer's Report as given. Mary Harper seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

KDLA Report from Chris Bischoff:

Chris advised that there is a change in submitting our annual report this year. We are now required to also submit copies of the library's most recent audit along with the signed authorization page, budget, and long term plan if it has been revised, to your Regional Librarian.

There is a scholarship for an undergraduate bachelor's degree program in library science that was created through Northern Kentucky University and the Bluegrass Community and Technical College for KDLA. The program will cover a three year period and will provide scholarships for 50 library staff members the first year.

The 3<sup>rd</sup> edition of the Kentucky Public Library Standards has been made available. The deadline to submit the standards is September 15, 2009.

The state has seen a decline in the motor vehicle/water craft revenues for the first time in at least 20 years. The valuation of motor vehicle/water craft appears to be dropping across Kentucky.

Nelda Moore will be offering a two-hour Library Board Basics workshop in Lexington on September 11<sup>th</sup> and in Bowling Green on September 17<sup>th</sup>. Randy has already talked to Nelda about possibly doing a program at our Library for our board members.

Library Director's Report:

We will be having a dedication of the historical marker of the 1917 train wreck at 6 p.m. We did send out invitations to some of the people in county offices.

We held the Lebanon Junction project bid opening on Thursday, July 30, 2009. We received 14 bids. The bids ranged from \$1,656,000 to \$1,369,000 with an add alternate of from \$1100 to \$12,000 for a generator. The low bid was \$1,369,000 plus \$7500 for the generator bringing the total bid to \$1,376,500 from Jenkins-Essex Construction, Inc. We had budgeted \$1.5m for this construction, which also included the cost of the furniture and equipment. We have received a standard AIA contract from the architects for this company. The architects have worked with this company in the past, and know them to be an excellent company to work with. The AIA contract has had the binding arbitration removed from it. We do have a few permits to get finished. David Strange made the motion to accept the contract with Jenkins-Essex Construction, Inc. Mary Harper seconded the motion. The motion carried.

The tax rate figures have been received from the state. The board discussed the issue of going with the compensating rate or the 4% rate this year. Randy stated that he would be comfortable with going with the compensating rate. If the board accepts the compensating rate, we will not have to have a called meeting, or advertise. Mary Harper made the motion to accept the compensating rate of 6.3 for real property, 18.28 for personal property, and 2.12 for motor vehicle. David Strange seconded the motion. The motion carried.

Randy handed out copies of the forms to be used for the field trip he is planning in October. One is an informational sheet about the trip and also asks for chaperons, one is a release form to be signed by the parent, one is a consent to admission and treatment if needed, and one is the rules of conduct for the participant. The board read over the forms and agreed with them.

Randy also handed out a form called "Volunteer Waiver and Release of Liability" for any volunteers of the library to read and sign. It was recommended from the state we have this form. The board agreed.

As Randy stated earlier, he has talked to Nelda Moore about doing a trustee workshop for us. Her charge is \$250 for just our group. If we were to invite surrounding regions to also participate, the cost would be \$59 each person. Randy will check into this further.

Now that we have accepted and signed the construction contract for Lebanon Junction, we can plan for a groundbreaking. After much discussion, Thursday, August 27<sup>th</sup>, at 6:00 p.m. was decided on. Information of this groundbreaking will be put in the Pioneer News.

Some regulations have been changed for construction. The owners of the property now have to hire some of the inspectors themselves instead of the construction firm hiring them. We have received one quote from Greenbaum Associates, Inc., for these inspections. We are supposed to be receiving one other quote. Jennifer Brookshire made a motion to hire one of the inspection companies that does not exceed the amount of \$5520.00. David Strange seconded the motion. The motion carried. David Strange also made the motion to allow Randy to spend up to \$10,000 on any one construction cost for the project without having to come to the board first. Mary Harper seconded the motion. The motion carried.

The meeting moved at 6:00 p.m. to outside at the historical marker for the dedication.

Randy passed out a sheet telling about some future programs at the library. One program will be another free concert by Raison D'Etire on August 22, at 7:00 p.m. The other program is for a storytelling program on Sunday, August 16<sup>th</sup>, at 2:00 p.m.

Allie Phillips talked about the library putting an ad in the Old Time Days Festival booklet. She said there would be no charge for this, but she would need to know what we wanted before this coming Friday. She also offered to let Randy sit up a booth for his field trip fundraising.

Randy explained the workings of a board and its members to our guest. He explained some of the responsibilities involved with being a board member. Mr. Klein told the board about himself and his reasons for wanting to serve on the board. Randy explained how a board member is appointed. Mary Harper made the motion to submit the names of Kevin Klein and Donald Cobb as prospective board members to replace Christina Rodrigues' position. Jennifer Brookshire seconded the motion. The motion carried.

David Strange made the motion to adjourn the meeting at 6:25 p.m. Mary Harper seconded the motion. The meeting was adjourned.

The next meeting will be September 8, 2009, at 5:00 p.m. at the Ridgway Memorial Library.

Respectfully submitted,

Mary Harper  
Secretary  
Board of Trustees  
Bullitt County Public Library

Allie Phillips  
President  
Board of Trustees  
Bullitt County Public Library