

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

July 14, 2009

The Bullitt County Public Library Board of Trustees met Tuesday, July 14, 2009, at the Ridgway Memorial Library. Those present were Allie Phillips, Mary Harper, David Strange, Christina Rodriguez, Randy Matlow, Jennifer Brookshire, and Judy T. Jackson. There was one guest.

With Pam Polston off the board, and Christina Rodriguez not reappointed yet, David Strange filled in as acting president. David called the meeting to order at 5:00 p.m.

The minutes of the last meeting were read. Allie Phillips made the motion to accept the minutes as written. Mary Harper seconded the motion. The motion carried.

The Treasurer's Report was given. For the new board member's benefit, Randy explained how we received our money, and how our financial reports worked. Jennifer Brookshire made the motion to accept the Treasurer's Report as written. Allie Phillips seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Chris Bischoff from KDLA was not present, therefore, no report was given from the state.

Library Director's Report:

We participate in an organization known as NAEIR. Non-profits can join the organization for an annual fee, then receive merchandise free. We have received several tools through this organization. Randy would like to develop tool kits that the public would be able to check out. One problem might be liability. The board wondered who would be responsible for checking the condition of the tools on return, and if a disclaimer would need to be signed before checkout. After much discussion, the Board decided to table this idea for now, and come back to it at another meeting.

Randy had been meeting with an anime, j-pop, manga group on a regular basis. The group has approached him with the idea of taking a "field trip" to a convention near Cincinnati in October. The kids would be responsible for their own hotel and food costs. Randy felt the library could be responsible for renting a vehicle. The board agreed we would need a policy in place listing all responsibilities of both parties concerned. Some of the kids in the group have been helping shift our library collection to make room for new manga books we are ordering. Randy will bring the needed policies for the trip back to the board at a future meeting.

The invitation to bid for the Lebanon Junction Library went out in Monday's Pioneer News. The bids will be opened on July 30, at 2 p.m., here at Ridgway Memorial Library. The architect's will go over each one, and certify everything is correct, and then we will bring them to the Board at the next meeting for them to select the winning bid. We are required by law to accept the lowest and best bid, not just the lowest bid.

There was a letter to the editor in the Pioneer News a few weeks back complaining about our internet service. We know there have been problems with our internet, and we are continuing work on improving the situation. We now have a second set of radios up. We are still working on getting a T1 line installed as a backup. The T1 line must follow the line of the electric into the building, which is going to mean a trench across the side street that will have to be dug.

The historical marker for the train wreck of 1917 has been installed. It looks very nice. Randy asked if we should have a small ceremony to help get the word out that it is here. The Board suggested we do it during the next meeting.

Christina Rodriguez will be moving out of the county by the end of this week. The board will have to resubmit two more names for her vacancy. Christina advised she did have a couple of possible names. We will put an announcement in the Pioneer News inviting any interested parties to come to the next meeting.

We have received our proposed contract from our auditor for this year. The cost quoted is \$3900 plus travel expenses. David Strange asked if we have been satisfied with them. Randy and Judy both feel like they do a nice job. Allie Phillips made the motion to accept the auditor's proposal for the 2008-09 audit. Mary Harper seconded the motion. The motion carried.

Randy advised that board officers needed to be elected. After discussing this issues, Mary Harper made the motion that Allie Phillips be appointed President, David Strange be appointed Vice-President, Mary Harper be appointed Secretary, and Jennifer Brookshire be appointed Treasurer. Jennifer Brookshire seconded the motion. The motion carried.

Randy had just returned from the ALA conference in Chicago that the Board sent him to. He really enjoyed the conference, and brought back a lot of interesting literature. He thanked the board for sending him.

Last month the board passed the resolution for the retirement, but we needed to update the sick leave policy to reflect the choice of either taking pay for unused sick time, or converting it to retirement service time. A new policy reflecting this change was passed out to the board. Allie Phillips made the motion to accept the new sick leave as written. Jennifer Brookshire seconded the motion. The motion carried.

Someone has asked David Strange if our book check-out policy could be changed to 4 weeks instead of 2 weeks. Randy explained the pros and cons of doing this. No action was taken.

David Strange thanked Christina Rodriguez for serving on the board.

Mary Harper made the motion to adjourn. Allie Phillips seconded the motion. The motion carried. The meeting was adjourned at 6:00 p.m.

The next meeting will be August 11, 2009, at 5:00 p.m. at the Ridgway Memorial Library.

Respectfully submitted,

Jennifer Brookshire  
Secretary  
Board of Trustees  
Bullitt County Public Library

David Strange  
Filling in for President  
Board of Trustees  
Bullitt County Public Library