

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

February 23, 2010

The Bullitt County Public Library Board of Trustees met Tuesday, February 23rd, 2010 at the Ridgway Memorial Library. This was a rescheduled meeting due to inclement weather on February 9th, 2010. Those present were David Strange, Allie Phillips, Jennifer Brookshire, Randy Matlow, and Judy T. Jackson. Two visitors were present, Michael Branham from Mt. Washington, and Martha Riggs from the Hebron area. The meeting was called to order at 5:00 p.m.

The minutes of the last meeting were read. David Strange made the motion to accept the minutes as written. Jennifer Brookshire seconded the motion. The motion carried.

The Treasurer's Report was given. Jennifer Brookshire made the motion to accept the Treasurer's Report as given. David Strange seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris Bischoff was not present.

The visitors were introduced to the Board. Both were interested in our board meetings. Randy Matlow described what the purpose of our Board was.

Library Director's Report:

The Lebanon Junction project is moving slowly right now due to the weather. At the last construction meeting, the contractors acknowledged they may not meet the proposed finished date. They have started the brick and stone on the outside, and the roof is complete. They have been working on the inside with the insulation, sprinkler system, and pulling data lines. Some of the metal window frames have also been installed. We have ordered both the bronze sculptures, and the regular benches. All the shelving and furniture has been ordered. We have contacted Commercial Movers for a quote to move the books to the new library. Their quote was \$3,160. David Strange made a motion to accept their quote. Jennifer Brookshire seconded the motion. The motion carried. We plan to move the new books that are being housed at Ridgway to the new location ourselves. David Strange asked what was our plans for the contents of the old building. The board and Randy Matlow feel they could go with the building when we sell it, for a nominal fee. The City of Lebanon Junction has had their lawyer talking with our lawyer to work out the details for the sale of the building. The Board agreed to have Randy contact our lawyer to proceed with the negotiations.

After Greg White designed the renovation for Dorothea Stottman Library, he took his designs to Jenkins-Essex to ask for a construction cost estimate. The renovation would cost as much as a new construction. The Board needs to think about several options. We could renovate the existing building, tear down the building and start new construction, or move to another site. Allie Phillips suggested if we decided to move to a different site, we could possibly place another library-in-a-box at the old location. The Board discussed all the possibilities. Allie Phillips suggested Randy Matlow talk to the Mayor of the Hillview for more options.

Randy Matlow has also talked to the people that cut our data line at Dorothea Stottman about the repair. After much run around, he has finally been able to get confirmation that this will be done soon.

The Nichols "Library-in-a-Box" should be delivered into the Louisville area the first of next month. We are still finishing the process of coordinating the placement with the school. We have talked to Cindy Hartley about doing the pickups and deliveries to start with. She travels by the site on her way to work everyday. Randy and Judy feel she should be compensated for this extra duty for the

period of time she is doing it. Jennifer Brookshire made a motion to increase her salary by 4% while she is doing this extra duty. David Strange seconded the motion. The motion carried.

We have received the new Humanware Synergy sight impaired reading machine with a 19" monitor. It really is a nice machine.

We need to start planning for next year's budget. Randy would like to include increased hours so all our libraries would be open from 9 a.m. to 8 p.m. Mondays through Thursday, and keep the 9 a.m. to 5 p.m. hours on Fridays and Saturdays. The Board agreed.

Judy and Randy discussed the crossover for the payroll outsourcing with ADP. There have been several problems to work through, and we have not completely ruled out returning to our old way of doing payroll.

Our fire panel at Ridgway has been damaged. This was probably a lightning strike, but we really don't know when it happened. It does need to be replaced. The estimate of the repair is \$3530. David Strange made the motion to accept this estimate and have the panel replaced. Jennifer Brookshire seconded the motion. The motion carried.

We have received the two new computers that will be used for the reservation program for the public computers. These two will be for Dorothea Stottman Library and Mt. Washington Library. We will get one for Lebanon Junction when we are in the new building. The old building just does not have the physical room for it right now.

We are having some special programs at the library in the coming months. There is a Tai Chi class, and a line dancing class coming up for 50 and older adults. Randy's anime program had their Otaku Ball on Valentine's Day, and everyone had a great time. He feels like it was a great success. They had a dress code, and an entry fee. They made duct tape roses for the boys and gave chocolate to the girls. Debbie Hoskins will be having a St. Patrick's Day Storyhour on March 16th in the evening.

Judy asked the board if they could approve carrying over a few more hours of vacation than what the policy states. David Strange made the motion to allow this carryover. Jennifer Brookshire seconded the motion. The motion carried.

David Strange made the motion to submit the names of Martha Riggs, and Don Cundiff for the vacancy on the board of Mary Harper, and the names of Michael Branham and Paul Orr for the replacement of Christina Rodiquez. Jennifer Brookshire seconded the motion. The motion carried.

Jennifer Brookshire made the motion to adjourn the meeting. David Strange seconded the motion. The meeting was adjourned at 6:10 p.m.

The next meeting will be Tuesday, March 9th, 2010, at 5:00 p.m. at the Ridgway Memorial Library.

Respectfully submitted,

Judy T. Jackson
(Substituting)
Secretary
Board of Trustees
Bullitt County Public Library

Allie Phillips
President
Board of Trustees
Bullitt County Public Library