

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

November 10, 2009

The Bullitt County Public Library Board of Trustees met Tuesday, November 10, 2009, at the Ridgway Memorial Library. Those present were David Strange, Mary Harper, Allie Phillips, Jennifer Brookshire, Randy Matlow, and Judy T. Jackson. The meeting was called to order at 5:00 p.m.

The minutes of the last meeting were read. David Strange made the motion to accept the minutes as written. Mary Harper seconded the motion. The motion carried.

The Treasurer's Report was given by Judy Jackson. Jennifer Brookshire made the motion to accept the Treasurer's Report as given. Mary Harper seconded the motion. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris Bischoff was not at the meeting, but Michael Jones from KDLA has emailed the KDLA Monthly Report for November, 2009 to be given to the board.

Library Director's Report:

The Lebanon Junction construction project is moving on. We now have outside walls, and they are beginning to frame the inside walls. The steel is to be delivered in a day or so. The trusses are due next week. Randy had contacted Ruth Sohm for an appraisal for the old Lebanon Junction library building. We should have something by the next meeting. Mandy Flynn brought fabrics for the chairs and laminate samples for the counter tops for us to pick out. We have the final selections on display for the board to look at. We also have a quote for the train book display from AdEx. The expense for this could purchase several of the bronze benches the board had talked about earlier. The quotes for the furniture and the metal shelving were handed out. Jennifer Brookshire made the motion to accept option one on the furniture. Mary Harper seconded the motion. The board decided to wait for the other expected quote on the metal shelving before making a decision.

Greg White has now given us a preliminary drawing for the Dorothea Stottman Library expansion. His drawing takes the current square foot building of 4454 to at little over 7,000. In order to fit this size building on our property, he had to turn what is now the back of the building into the new front of the building, and adding a new addition to the building on the side parking lot. He is going to rework the entrance to the library to reflect the openness like the other three libraries have.

We have talked to the principal of Nichols School about our "Library-in-a-Box" idea. The school is willing to house the unit. We have received a quote for this unit. Jennifer Brookshire made a motion to accept the quote. David Strange seconded the motion. The motion carried.

Randy has been approached from a group in Hillview that wants to supply free bicycles from public use. They would like to have their bike racks on our property. The group is checking on the liability that would be involved in a project like this. Our part in this project would be just providing the space for the bike racks. Randy will let the board know how this project advances.

We have also been approached by one of our visually impaired patrons to purchase a reading machine for use in the library. We will come back to the board when we have received pricing for this machine.

We have been looking at our-sourcing the payroll. We have received two quotes. Both have an internet time clock feature that we feel would greatly benefit us. Both also will be intergraded with our Peachtree software. The board looked over the quotes. Mary Harper

made the motion to accept the DSP quote. David Strange seconded the motion. The motion carried.

We have found that due to some patrons wanting to dominate our small conference rooms at both Ridgway and Mt. Washington, we needed to come up with a policy to address this. Randy passed out a policy concerning the small conference use. David Strange made the motion to accept the Small Conference Use policy. Jennifer Brookshire seconded the motion. The motion carried.

Randy gave a report to the Board about his Sugoicon Conference trip. He had a small presentation of pictures of both the conference and the fundraising the kids did before the trip to show the Board.

David Strange made the motion to adjourn the meeting. Mary Harper seconded the motion. The motion carried. The meeting was adjourned at 6:20 p.m.

The next meeting will be Tuesday, December 8th, at 5:00 p.m. at the Ridgway Memorial Library.

Respectfully submitted,

Mary Harper
Secretary
Board of Trustees
Bullitt County Public Library

Allie Phillips
President
Board of Trustees
Bullitt County Public Library