

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

September 9, 2008

The Bullitt County Public Library Board of Trustees met Tuesday, September 9, 2008, at the Ridgway Memorial Library. Those present were Pam Polston, David Strange, Christina Rodrigues, Mary Harper, Jennifer Brookshire, Randy Matlow, Judy T. Jackson, and a guest, Keith Davis from the Board of Education. Pam Polston called the meeting to order at 5:00 p.m.

The minutes of the August meeting were read. David Strange made a motion to accept the minutes as written. Mary Harper seconded the motion. The motion carried.

The minutes to the Special Called Meeting on August 20, 2008 were read. Jennifer Brookshire made the motion to accept the minutes as written. Mary Harper seconded the motion. The motion carried.

The Treasurer's Report was given. There was one correction on the check register. Check #28633 should read for sprinkler repair instead of sprinkler check. David Strange made a motion to accept the treasurer's report as given with the changes. Jennifer Brookshire seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Pam Polston introduced Keith Davis from the school board. He talked some on the importance of taking the 4% increase for our school tax rate.

Pam Polston had several types of evaluation forms she passed out to the Board. She would like to do an evaluation of Randy before time for her to leave the board. She wanted the board to look at all the samples and decided to use one of them or a combination of several of them. She asked the board members to bring back their decisions at the next meeting.

Regional Director's Report:

Nelda Moore could not be at this meeting, but she had dropped off copies of her Statistical Report of Lincoln Trail Region Public Libraries. The board can ask her any questions they may have at the next meeting.

Director's Report:

Randy passed out a copy of the page job description. The second sentence of the second paragraph needs to be deleted from the job description. We are looking to hire two page positions. One will be at Dorothea Stottman Library and the other will be at Mt. Washington Library. After much consideration, we have decided that a clerk position is needed more here at Ridgway than a page position. Jennifer Brookshire made the motion to accept the page job description as written with the one correction. David Strange seconded the motion. The motion carried.

We have heard nothing new on the Lebanon Junction property. Randy met with the representative from the Archdiocese to view the property in question. We hope to hear something soon.

T-Mobile needs the planning and Zoning to approve the relocation of the tower to the other side of our property at Dorothea Stottman. They will be drafting a letter to the planning and zoning office soon.

The New Harmonies programs are going really well. We have some classes scheduled to come in to look at it. We have added two more concerts. Both are scheduled during the week instead of the weekend.

We have received a letter from KDLA stating that our state aid check will be reduced this year. We received \$52,896 last year, but we will receive \$45,321 this year. That is a \$7575 decrease for this year.

We have been having severe network problems this week. Dave and Randy are still working on them, and hope to have things running better soon.

We have not received any install date for the security cameras at Dorothea Stottman and Mt. Washington yet. Randy feels they had to order the equipment and will schedule the installation as soon as it comes in.

Our full time custodial/maintenance person will be retiring on 9-30-08. One of our part-time people has taken the position. We will hire another part time person in the next few weeks.

Judy gave Christina Rodrigues a copy of the open record act, and she signed the acknowledgment for it. The acknowledgment will be filed.

The completed annual report was also passed out to the board. Our auditor will be coming the 8th and 9th of October for our audit.

Pam Polston advised the board that the position of Vice-President was still open. She asked if anyone would like to nominate someone for this position. Jennifer Brookshire made the motion to nominate Christina Rodrigues as Vice-President. David Strange seconded the motion. Christina Rodrigues accepted the nomination.

Jennifer Brookshire suggested the board start our rotation for the meetings at the branches. After a brief discussion, the board decided that they would meet at the Lebanon Junction library for the October meeting.

David Strange showed the board the new Chamber of Commerce maps.

Jennifer Brookshire made the motion to adjourn the meeting. Mary Harper seconded the motion. The motion carried. The meeting was adjourned at 6 p.m.

The next board meeting will be October 14th, at 5:00 p.m. at the Lebanon Junction library.

Respectfully submitted,

Jennifer Brookshire
Secretary
Board of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library