

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

MEETING MINUTES

September 9, 2003

The Bullitt County Public Library Board of Trustees met Tuesday, September 9, 2003, at the Ridgway Memorial Library in Shepherdsville. Those present were Brenda Roberts, Randy Matlow, Judy T. Jackson, Pam Polston, Joyce Manning, Dolorse Ashby, and Nelda Moore. Mr. Cobb called the meeting to order at 5:30 p.m.

The minutes of the last meeting were read. Dolorse Ashby made the motion to accept the minutes as written. Brenda Roberts seconded the motion. The motion carried.

The Treasurer's Report was given. Joyce Manning made the motion to accept the Treasurer's Report as given. Pam Polston seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Nelda reminded the Trustees about the Trustee Workshop on September 23<sup>rd</sup>. She advised them to let Randy or Judy know if they were planning on coming so they could be registered. They had to move it to a new location this year. It will be at the LaRue County Extension Building in Hodgenville.

Director's Report:

We have gotten a couple of quotes for a new copier for Dorothea Stottman Library. We are trying to get a good used one. Toshbia has quoted a new machine for \$4700. Pam Polston made a motion to let Randy purchase a copier for not over \$4700. Brenda Roberts seconded the motion. The motion carried.

Louisville Free Public Library called to advise us they would not be signing the recipro borrowing agreement for their patrons so they can get a Bullitt County Library Card. We can not understand what objections they have for doing this. Jefferson County charges \$25 for out of county patrons. We are suggesting charging \$24.00 for our out-of-county patrons. We have two options to this situation. We could not worry about whether a person lived in the county, or charge for the privilege of the card. Pam Polston suggested that the amount be lower – such as \$5.00 with a statement saying that the cost could go up at the renewal if needed. We could have a separate form for out-of-county registrations. These people would have to follow all the policies, just like our regular patrons. We could monitor the out-of-county registrations for a year to see what impact, if any, it had on our system. We could do this without charging. Brenda Roberts made the motion to not charge for out-of-county registrations, but include a statement on for the form that we had the right to change this at renewal time. Pam Polston seconded the motion. The motion carried.

Joyce Manning made the motion to recess the meeting at 6:00. Dolorse Ashby seconded the motion. The motion carried.

Dolorse Ashby made the motion to resume the meeting at 6:10 p.m. Joyce Manning seconded the motion. The motion carried.

We have been advised by Nelda that a copyright law policy need to be in effect. A proposed one was passed out. Brenda Roberts made the motion to accept the Copyright Policy as written. Joyce Manning seconded. We also have proposed policies concerning confidentiality, open records, and open meeting. Nelda advised we needed to correct the term State of Kentucky to Commonwealth of Kentucky in the policies. Pam Polston made the motion to accept these policies with the correction. Dolorse Ashby seconded the motion. The motion carried.

The audit is finished, and the copy of the audit report was passed out. We were advised that we will need to have the fixed assets in place by the next audit. We have already been looking at this.

Dorothea Stottman's wireless connection for the public computers is now up. It is faster than the old system. Randy will be working on Mt. Washington's in a few days. We are waiting for the land to be cleared at the Big Level before the tower can go up there. We are looking at a T-1 line for Lebanon Junction instead of the wireless. It may cost a little more, but we feel it would be the best solution at this time. Dorothea Stottman is now opened on Wednesdays.

We noticed a discrepancy on our bank statements when they came in this last time. We were suppose to be getting 1% interest on each of our accounts. We noticed that one statement listed .59%. We have called them, and they are checking this out.

Randy has been asked to speak at PLS on the subject of wireless. PLS will be in October 8-11 at the Galt House in Louisville. If anyone else wants to go, please Judy or Randy know so they can be registered.

We received notice that our Lebanon Junction Library made be included in a historical register. There was a meeting at Lebanon Junction city hall, and Randy attended.

Dolorse Ashby made the motion to adjourn the meeting. Pam Polston seconded the motion. The meeting was adjourned at 6:25 p.m.

The next meeting will be October 14<sup>th</sup>, at 5:30 p.m. at Ridgway Memorial Library.

Respectfully submitted,

Pam Polston  
Secretary  
Board of Trustees  
Bullitt County Public Library

Donald S. Cobb  
President  
Board of Trustees  
Bullitt County Public Library