

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

Special Called Meeting

September 15, 2015

The Bullitt County Public Library Board of Trustees met Tuesday, September 15, 2015, at the Lebanon Junction Library. Those present representing the library were Joyce Manning, Sherry Parker, Bernice Davis, Joe Schweiss, and Bessie Davis. Also attending were Judy T. Jackson. Sherry Parker called the meeting to order at 5pm.

The minutes from the last regular board meeting were read. Bernice Davis made the motion to accept the minutes as written. Joyce Manning seconded the motion. The motion carried.

The Treasurer's Report was given. Bernice Davis made the motion to accept the Treasurer's Report as given. Sherry Parker seconded the motion. The motion carried. The treasurer's report will be filed for audit.

Library Regional Consultant's Report:

The Library Regional Consultant was not present. Joe reviewed the KDLA Monthly report and Trustee tip with the board.

Library Director's Report:

2015 Annual Report:

Joe reviewed the 2015 annual report with the board.

Application for State Aid:

Pam will sign the Application for State Aid at a later date.

Tax Rate presentation to Fiscal Court:

Joe told the board that he presented the library's tax rate to the Fiscal Court without any problems.

Construction Update:

Joe updated the board on the status of the building permit for the Mt. Washington branch library.

Logo Update:

Joe showed the board the new color scheme for the library logo. The board was pleased with the logo colors.

Technology Update:

Joe recommended that the library purchase an updated phone system (voice over IP phones). Also, he mentioned that the EnvisionWare PC reservation system and print manger will be installed in the next few months at each library location.

Board Member Discussion:

Joe asked the board whether they wanted to sit in on the interviews for the trustee candidates.

Circulation Policy Update:

Sherry Parker made the motion to accept the updated Circulation Policy. Bernice Davis seconded the motion. The motion carried.

Vacation rollover extension for Barbara Corbett-Peters

Sherry Parker made the motion to allow Barbara Corbett-Peters to rollover extra vacation hours. Bernice Davis seconded the motion. The motion carried.

Programs Policy:

The board will vote on the program policy at the October board meeting.

Overdue policy

Bernice Davis made the motion to accept the overdue policy. Joyce Manning seconded the motion. The motion carried.

Statewide Broadband Consortium

Bernice Davis made the motion to accept the E-Rate Consortium Letter of Agency as prepared by the Kentucky Department for Libraries and Archives, and authorized the library director to sign the letter on behalf of the board. Joyce Manning seconded the motion. The motion carried.

Director Review Update

The board will review the Director's evaluation at the October board meeting.

Adjournment:

Joyce Manning made the motion to adjourn the meeting. Bernice Davis seconded the motion. The motion carried. The meeting ended at 6:10pm.

Next Board Meeting:

The next board meeting will be October 13, 2015 at 5pm at the Mt. Washington library.

Respectfully submitted,

Pam Polston, President

Date:

Sherry Parker, Secretary

Date: