



BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

August 12, 2014

The Bullitt County Public Library Board of Trustees met Tuesday, August 12, 2014, at the Ridgway Memorial Library. Those present were Pam Polston, Renee Morgan, Joyce Manning, Sherry Parker, Joe Schweiss, Martha Underwood and Judy T. Jackson. Two guests, Trina Summers and Dale Salmon, were present. Pam Polston called the meeting to order at 5:00 p.m.

The minutes from the last regular board meeting were read. Sherry Parker made the motion to accept the minutes as written. Renee Morgan seconded the motion. The motion carried.

The Treasurer's Report was given. Martha Underwood made the motion to accept the Treasurer's Report as given. Sherry Parker seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Regional Director was not present, but the monthly report from KDLA was passed out. Joe Schweiss went over the report with the board.

Dale Salmon with the Youth COPS from Mt. Washington had asked to speak with the board. He wanted to give the board an update on what the kids in the group have done, and their findings thus far. They had started before the school term was out last Spring, and they had two of their members graduate. They are hoping to recruit a few more students into the program. They are hoping to come up with several suggestions to handle the potential rain run-off water that would help us meet the standards set by Mt. Washington.

Sherry Parker had asked to address the board concerning the planters at Ridgway. She would like to have one other member join her on a committee to look into making these planters more attractive year round. Renee Morgan agreed to be on the committee for the planters with Sherry Parker.

Library Director's Report:

We know we have had an ongoing problem with the company that received the landscaping bid for the libraries. Several of our lawns need attention. Joe has informed all the branch heads to call the landscaping company directly when they see a need. We will start checking into other companies.

We have received the 2014 tax rates from KDLA. The compensating rate is 6.9 for real property, 6.90 for personal property, and 2.12 for motor vehicle. The 4% increase is 7.1 real property, 7.1 personal property, and 2.12 for motor vehicle. Our rates last year were 6.9 for real property, 6.9 for personal property, and 2.12 for motor vehicle. The real and personal property rates are the only two that could be changed. The motor vehicle must stay the same. After discussing these rates, Martha Underwood made the motion to stay with our rates from last year, which is 6.9 real property, 6.9 personal property, and 2.12 for motor vehicle. Sherry Parker seconded the motion. The motion carried.

Due to some recent issues, we feel we needed to draft an anti-bullying policy. Sherry Parker asked about what steps would be taken if the policy were not to be followed. Joe explained his thoughts on this. Sherry Parker made a motion to accept the policy as written with the condition that a detailed outline of consequences and employee training would take place within 45 days of acceptance. The motion died for lack of a second. Martha Underwood made the motion to accept the Anti-Bullying policy as written. Renee Morgan seconded the motion. The motion carried.

We have had the question come up in the past concerning who should be eligible for receiving prizes from the library programs. Sherry Parker made the motion that to be eligible to receive prizes from the library, a person must have a library card in good standing. Martha Underwood seconded the motion. The motion carried.



We have a revised job description for the Page position. The only change is in the section under "Salary". We have changed it to state: "Salary for this position is set by the administration". Sherry Parker made the motion to accept this revised Page job description. Renee Morgan seconded the motion. The motion carried.

We are working to move our internet provider to another company so we can up our capacity. We will be applying for E-rate funding to help deflect some of the cost of this. We are shooting for at least 1 gigabit per second of capacity. As per the regulations of E-rate, we have asked for bids. The bids are to be submitted by 3 o'clock September 3rd.

Pictures of the Hillview project were passed out. We have received a letter from the construction company stating that the project should be finished by August 25th.

The Mt. Washington building project is progressing. We have some preliminary interior ideas and brick color choices to show the board. The board really liked the direction we are going in.

Joe would like to have the board think about a new logo idea, and a mission statement for the library. He gave them a worksheet of some ideas to keep in mind while thinking of a mission statement. It should be short, but yet define the purpose of the library. He doesn't feel our logo is a good representation of the library and could be improved. He would like for the board to bring back their ideas at the next meeting.

We have purchased one kindle to use as a text pilot. The downloading of material was very simple. We will look into purchasing the rest we need for the startup program.

The board usually rotates three regular meetings each year to one of the branches. Due to circumstances last year, the board didn't do this. Joe asked if they would like to resume this rotation this year. The board agreed. The board decided to have the next three regular meetings at the following locations: September at Lebanon Junction, October at Mt. Washington, and November at Hillview.

The circulation stats for the month of July were passed out. The figures for this month have increased some.

We have received a letter from the KDLA Advocacy Committee asking for a donation again this year. The board had decided not to participate last year. After a brief discussion, the board agreed to not participate again this year.

We have received the audit agreement from DePrie and Adkisson. The quote for the audit this year is \$4350 plus expenses. With all the new changes in the law, we need to have an auditor that is up-to-date on the new rules and regulations, and Tom Adkisson is. Joyce Manning made the motion to accept the quote from DePrie and Adkisson for our 2013-2014 audit. Martha Underwood seconded the motion. The motion carried.

The Chiisaicon convention was cancelled this year. The cost was a huge factor in the decision. Joe feels like the library should be focusing on programs for a wider audience.

The Annual Report for 2013-2014 has been completed and submitted. A copy of the report was passed out to the board, and a copy will be filed with the minutes.

Martha Underwood made the motion to adjourn the meeting. Sherry Parker seconded the motion. The motion carried. The meeting was adjourned at 6:50 p.m.

The next board meeting will be September 9, at 5 p.m. at the Lebanon Junction Library.

Respectfully submitted,

Martha Underwood
Secretary
Board of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library