



## BULLITT COUNTY PUBLIC LIBRARY

### BOARD OF TRUSTEES MEETING

July 8, 2014

The Bullitt County Public Library Board of Trustees met Tuesday, July 8, 2014, at the Ridgway Memorial Library. Those present were Pam Polston, Renee Morgan, Joyce Manning, Sherry Parker, Joe Schweiss, Bessie Gray, and Judy T. Jackson. Pam Polston called the meeting to order at 5:00 p.m.

The minutes from the last regular board meeting were read. Renee Morgan made the motion to accept the minutes as written. Sherry Parker seconded the motion. The motion carried.

The Treasurer's Report was given. Sherry Parker made the motion to accept the Treasurer's Report as given. Renee Morgan seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

#### Regional Director's Report:

Regional Director, Bessie Gray, went over the monthly report from KDLA with the board. She wanted to remind the board of the new Special Purpose Governmental Entities (SPGEs) reporting dates for our budget, financial statements, and audit. She also wanted to stress to the board of the new 2014 tax rate adoption rules.

#### Library Director's Report:

The parsonage at our new Mt. Washington property has been moved. The property has been seeded, so we have contacted our landscaping people to make them aware of this needing to be added to the cutting schedule. We will be having meetings in the near future with the architects, and the interior design people.

The Hillview project is slowly coming to a close. They are preparing to put in the walking trail soon.

Two scenarios for the book budget were presented to the board. The first scenario is based on the circulation figures for the year. The second scenario includes having downloadable books that will be put on e-readers and checked out by the patrons. We would like to do this as a pilot program to start with. This would definitely help with shelf space at the libraries. Sherry Parker made the motion to accept the second scenario that included the downloadable books and devices. Joyce Manning seconded the motion. The motion carried.

Joe has been working his way through the Technology Plan template from KDLA. We come in at having 62 public computers. We come up short on the plans measurement as to how many we should have for our size. We could add more computers, but we have a concern about our bandwidth. It's too low. We have received a quote from Time Warner, and are waiting to hear back from Windstream about converting our system to another provider. Joe did want to let the board know that he does have a small number of stocks in Windstream. He will continue to pursue our technology plan, and is looking forward to changing to a new IT person.

We are looking at adding more book shelves at some of our branches. We are in the process of determining how much we could add and getting quotes from a couple of vendors for it.

The circulation statistics for June were passed out. We did have a small increase from last month.

Joe wanted the board to know that he had received a very nice email complementing the piano lessons that the library has been offering. This is through our programs department.



We are working on a new mission statement for the library. Joe asked for suggestions at our staff development meeting. He has received several good ideas. He would especially like to stress the word “free” in the statement. There are a few programs that we have had to charge a nominal fee for, but we plan to stop charging for any program, even our Chiiascion in the future.

Renee Morgan made the motion to adjourn the meeting. Sherry Parker seconded the motion. The motion carried. The meeting was adjourned at 5:45 p.m.

The next board meeting will be August 12, at 5 p.m. at the Ridgway Memorial Library.

Respectfully submitted,

Judy T. Jackson  
(Substitute) Secretary  
Board of Trustees  
Bullitt County Public Library

Pam Polston  
President  
Board of Trustees  
Bullitt County Public Library