

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

July 10, 2012

The Bullitt County Public Library Board of Trustees met Tuesday, July 10, 2012, at the Ridgway Memorial Library in Shepherdsville. Those present were Pam Polston, Joyce Manning, Renee' Loy Morgan, Chris Bischoff, Charlie Long, Judy T. Jackson, Martha Underwood, and Randy Matlow. The meeting was called to order at 5:00 p.m.

The minutes of the last meeting were read. Charlie Long made the motion to accept the minutes as written. Renee Loy Morgan seconded the motion. The motion carried.

The Treasurer's Report was given. Martha Underwood made the motion to accept the Treasurer's Report as given. Charlie Long seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris Bischoff advised the board that our new state auditor is scrutinizing all special taxing districts. All the libraries have been asked to complete a survey. He is also holding several public meetings throughout Kentucky. One is to be Tuesday, July 17th in Louisville. Chris asked that if any of the board members could attend one of these sessions, please do. Randy and Judy advised they were planning on attending the one in Elizabethtown on Tuesday, July 24th.

Library Director's Report:

The Dorothea Stottman Annex construction is progressing. We have had one problem with the sewer line. A change order has been submitted to get this corrected. We have ordered benches for the Hillview library, and for Ridgway. They should be in next week.

A couple more urn pictures were passed around. The board would like to find out more about one of the new urn pictures, such as could it possibly come in black. Randy will check into this and bring more information back to the next meeting.

Tax rates are beginning to go out. When we receive ours, we will have a small window for passing them. We may have to have a called meeting.

We are getting more quotes for life insurance. We should have these quotes for the board at the next meeting.

A nice sheet showing the reference stats that was prepared by Tracy Weikel was passed out. The board could see by her charts and graphs how reference time is used. Marianne Reber has also had her first computer class in the new computer lab at Hillview. She had the maximum students allowed.

Chiisaicon was this past weekend. Randy shared the comments that have been posted on the facebook page. The figures from revenue and expenses will be brought to the next meeting.

We have placed an ad in the paper for the page position. Randy and Cindy Hartley will be interviewing people on Wednesday.

We have received the auditor's contract for this year. The cost of the audit will be \$4250. Charlie Long made the motion to accept the auditor's contract. Joyce Manning seconded the motion. The motion carried.

We have received a letter from The Peoples Bank of Bullitt County for our bank interest. Martha Underwood made the motion to accept the interest rate quoted in the letter. Renee' Loy Morgan seconded the motion. The motion carried.

The new approved Board of Trustees and Library Employee Ethics Policy was passed out. All board members signed and returned the policy for filing.

Martha Underwood inquired about the library purchasing a laminating machine. Randy advised her that we already have a laminating machine in our programming department. He also advised the board that we have a die cutting machine, and a binding machine also. These are not out for public use, but used in programming.

Charlie Long made the motion to adjourn the meeting. Renee' Loy Morgan seconded the motion. The motion carried. The meeting ended at 5:45 p.m.

The next meeting will be August 14, 2012, at 5:00 p.m. at the Ridgway Memorial Library.

Respectfully submitted,

Martha Underwood
Secretary
Board of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library