

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

July 11, 2006

The Bullitt County Public Library Board of Trustees met Tuesday, July 11, 2006, at the Ridgway Memorial Library, 505 Buffalo Run Road, Suite 102. Those present were Jennifer Brookshire, David Strange, Joyce Manning, Pam Polston, and Judy Jackson. Henry Robinson arrived at 5:50 p.m. We had two visitors, Brenda Roberts, and Melanie Roberts. Pam Polston called the meeting to order at 5:30 p.m.

Pam Polston welcomed the two newest board members, and gave them each a pin with the Bullitt County Board Trustee words on it.

The minutes of the last meeting were read. David Strange had a few minor corrections to the minutes. Joyce Manning made the motion to accept the minutes of the last meeting with the corrections. Jennifer Brookshire seconded the motion. The motion carried.

The Treasurer's Report was given. Jennifer Brookshire made the motion to accept the Treasurer's Report as given. David Strange seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Nelda Moore could not be at the meeting, but did leave with Judy the monthly Lincoln Trail & Kentuckiana Regional Report to be given to the board.

Director's Report:

Randy couldn't be at the meeting due to a death in the family. Judy Jackson filled in for him.

Judy advised the Board needed to elect new officers. Since Henry Robinson wasn't here yet, the board decided to do this at the end of the meeting.

Judy reported the roof of the old library is being prepared for the trusses. The trusses are to be delivered the week of the 17<sup>th</sup>. Stud walls are being completed inside. The reinforcement of the exterior walls have also begun. The remainder of the concrete slab on the new addition was to be poured on Friday. David Strange reported that they were pouring concrete Friday afternoon. He wasn't sure if it was this section or not. We have had another small concern. A material was found in the ceiling that the contractor's thought could be asbestos. We had a test run on it, and it does contain less than 8% of asbestos. The architect recommended we have it removed, even though it was less than 8% so we could not be liable in the future if a worker was to become sick. The cost of the removal is \$1120 plus \$60 for the test. The board agreed the asbestos should be removed.

We had some lighting damage on the 4<sup>th</sup> of July at the Dorothea Stottman Library. It knocked out the network cards in all the computers, and damaged the radios and wiring on the tower. Having Dorothea Stottman Library out of commission meant all the libraries were also out. No one had neither circulation nor internet. Randy was able to get Dorothea Stottman's circulation back up and going, but it wasn't until Friday afternoon that every one else came back up. We also thought it had damaged one of the heating/AC units, but found that it only popped the breaker.

Randy had book budget allocations on the agenda, but he didn't get all the information needed to do this ready before he had to leave. He would like to do this at the next meeting. The board agreed.

We have received our settlement check. Judy asked the board what should be done with it. Did they want to just put it in the regular operating account, use it to pay the next couple of months premiums, or, some of the other libraries were discussing giving some of it to employees that paid part of their own premiums. Judy explained the lawsuit actually started in 2001, and the only premiums the staff pays for are for family members. That number is only one or two people. She would have to go back into archival records to figure out who might have been paying additional premiums. After discussing the matter, Henry Robinson made the motion to put the settlement check into our regular operating account. Joyce Manning seconded the motion.

The board discussed the election of officers. Henry Robinson made the motion to appoint Pam Polston in the office of President. Joyce Manning seconded the motion. The motion carried.

Joyce Manning made the motion to appoint Henry Robinson to the office of Vice President. Jennifer Brookshire seconded the motion. The motion carried.

Joyce Manning made the motion to appoint Jennifer Brookshire to the office of Secretary. Henry Robinson seconded the motion. The motion carried.

Henry Robinson made the motion to appoint David Strange to the office of Treasurer. Jennifer Brookshire seconded the motion. The motion carried. Henry Robinson made the motion to have David Strange's name added to the bank account's signature cards. Jennifer Brookshire seconded the motion. The motion carried.

The visitors left the meeting at 6:20 p.m. David Strange made the motion to go into executive session to discuss a personnel issue per KRS 661.810 at 6:20 p.m. Henry Robinson seconded the motion. The motion carried.

David Strange made the motion to come out of executive session at 6:30 p.m. Jennifer Brookshire seconded the motion. The motion carried. No action was taken.

Joyce Manning made the motion to adjourn the meeting. Jennifer Brookshire seconded the motion. The motion carried. The meeting was adjourned at 6:35 p.m.

The next meeting will be August 8, 2006, at the Ridgway Memorial Library, at 505 Buffalo Run Road, at 5:30 p.m.

Respectfully submitted,

Jennifer Brookshire  
Secretary  
Board of Trustees  
Bullitt County Public Library

Pam Polston  
President  
Board of Trustees  
Bullitt County Public Library