

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

July 12, 2011

The Bullitt County Public Library Board of Trustees met Tuesday, July 12, 2011, at the Ridgway Memorial Library in Shepherdsville. Those present were Allie Phillips, Don Cundiff, Joyce Manning, Chris Bischoff, Randy Matlow, and Judy T. Jackson. The meeting was called to order at 5:03 p.m.

The minutes of the last meeting were read. One change needs to be made. The time quoted in the minutes for the next meeting needs to be corrected to read 5:00 p.m. instead of 5:30 p.m. Don Cundiff made the motion to accept the minutes with this one correction. Joyce Manning seconded the motion. The motion carried.

The Treasurer's Report was given. Joyce Manning made the motion to accept the treasurer's report as given. Don Cundiff seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris Bischoff did not have anything to report to the board this month. The Monthly Report, and some tax calculation information from KDLA was passed out.

Library Director's Report:

We still have a few items left to do at Lebanon Junction. The guard rail has been completed, but the sidewalk railing is not in yet. We are still experiencing some roof leaks in one of the furnace rooms. The landscaping plan was shown to the board. We may need to cut back some on the plans. Randy feels like the estimate for this plan would be close to \$20,000. The plan layout was discussed. The hardscape will be done this fall, but the landscaping planting will be done in the Spring. The board agreed to move toward with this project.

We have signed the fiber optic contract with the Bullitt County Board of Education. The contract is actually for a 6-year term, starting when the project is up and running. There are small rate increases implemented in that term. We would also like to get a contract agreement for the maintenance on our internet service. We will be working towards that.

They have been working on pouring footers at the Hillview Library site. They should be starting the actual building construction soon.

We have been working on a logo for the library system. Randy handed out a sheet with several examples on it. We liked "A", but have asked the designer to change the coloring, and possibly use different fonts. We will bring more examples to the board in the future.

Randy attended the last fiscal court meeting as asked. He did have several questions. He explained how our tax rates work. We should get our tax certification letter within the next few weeks.

Randy found out at the last regional director's meeting that all public entities are supposed to post the Open Records Law in a prominent place in the building so the public would see it. Don Cundiff made the motion to post this notice. Joyce Manning seconded the motion. The motion carried.

The Summer Reading Program is going on. We have had a good turnout for the programs. Home Depot will be doing a program at the Dorothea Stottman Library tomorrow.

Chiisaicon went very well. We had very good press releases in the papers. Randy estimated that he had approximately 300-350 people over the three day event. We have also started our Summer Concert series.

Randy passed out a handout showing the statistics for the branches concerning the number of patrons, and the number of checkouts for the past year. He gives these statistics to the board each year to help them decide on the book budget split out for the branches. The board has the option to split the book budget according to either the patron count, the checkout count, Randy's suggestion, or go with their own split out. Don Cundiff made the motion to accept Randy's proposed book budget split. That give Ridgway \$105,000, Dorothea Stottman \$63,000, Lebanon Junction \$45,000 and Mt. Washington \$67,000. Joyce Manning seconded the motion. The motion carried.

Joyce Manning made the motion to adjourn the meeting at 5:50 p.m. Don Cundiff seconded the motion.

The next meeting will be August 9, 2011, at 5:00 p.m. at Ridgway Memorial Library.

Respectfully submitted,

Judy T. Jackson
(Substituting Secretary)
Board of Trustees
Bullitt County Public Library

Allie Phillips
President
Board of Trustees
Bullitt County Public Library