

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

MEETING MINUTES

June 10, 2003

The Bullitt County Public Library Board of Trustees met Tuesday, June 10, 2003, at the Ridgway Memorial Library in Shepherdsville. Those present were Brenda Roberts, Pam Polston, Donald Cobb, Dolorse Ashby, Judy T. Jackson, and Randy Matlow. Donald Cobb called the meeting to order at 5:30 p.m.

The minutes of the last meeting were read. Brenda Roberts made the motion to accept the minutes as written. Dolorse Ashby seconded the motion. The motion carried.

The Treasurer's Report was given. Donald Cobb asked about the Visa account. What items are paid out of it. Judy advised that they have an automatic withdrawal for the dialup Iglou account on her computer for use when the regular internet goes down. Randy advised the Board that we could bring in the receipts for the credit card. Pam Polston made the motion to accept the Treasurer's Report as given. Dolorse Ashby seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

The regional director was not present this month.

Director's Report:

We had two responses on the bid for bank interest. First Citizens Bank and the Peoples Bank of Bullitt County both placed a bid. The bank we are now with (The Peoples Bank of Bullitt County) offered the best interest. We have delayed separating the Craik money from the money market because we are getting interest in the account it is presently in. If we had started a new account, it would not have been drawing interest until the new fiscal year. We will be looking into the best possible place to put this money to draw the best interest. We might possibly put it in a certificate of deposit. Brenda made the motion to continue the library's bank accounts with the Peoples Bank of Bullitt County at the new rate. Pam Polston seconded the motion. The motion carried.

Randy handed out the statistics of the libraries' circulation and patron action for the year for the division of the book budget money. Mt. Washington's figures show a tremendous growth, but that is expected due to the new building. Randy is recommending going with the circulation percentages. These figures give all the libraries a nice increase. Dolorse Ashby made the motion to go with the recommended book budget split. Brenda Roberts seconded the motion.

Under the suggestion of our attorney, there have been a few changes in the original lease agreement from Publisher's on the Big Level property. We requested it to include a key for access given to us, and being able to construct a fence and possible storage building. Randy has checked with the insurance company. We were advised that we can increase the contents of our buildings on our regular policy to cover the tower. The location on the Big Level will need to be listed as an additional location. The increase of cost should not be much. Pam Polston made the motion to accept the lease. Dolorse Ashby seconded the motion. The motion carried.

We are thinking of the first of September for the opening of a branch on Wednesdays. The Board discussed which branch to have open first. Dolorse Ashby made a motion to open Dorothea Stottman Library first on the Wednesdays. Brenda Roberts seconded the motion. The motion carried.

We did some checking on the health insurance issue. Humana was the only other company available to us. In order to receive quotes, we would have had all the people insured fill out a lengthy application and get it back to the company in less than a week. We decided not to do this, and to continue with the company we were with due to the time constraints.

Summer Reading Program will start next week. Belinda Bunnell has been working really hard on the preparations. We will have Daniel Boone at Bernheim the week of July 4<sup>th</sup>.

The Short Story Writing Contest did not have the participation that the poetry contest did, but we did have a good response. Pam Polston suggested opening it up to more age levels.

We have upgraded our circulation program. All in all, things went okay. We had a few minor problems, but everything is done now.

Joyce has been reappointed to the Board. She will need to be sworn in before July 1<sup>st</sup>.

The Friends money for the year is being spent. Dolorse Ashby asked about the Mt. Washington sign. Randy advised that it looks good. He has not heard any more from the Girl Scout troop that was wanting to landscape around it. It still needs to have the lighting installed, but we are waiting for Bill Saltsman to come back to do it.

E-Rate has rejected our request for our Alltel bills because of an interpretation of the bills. We are appealing the decision. When we get the wireless up and running, we won't need the e-rate on Alltel. Until then, those bills may be a little more than they were.

There is some Lebanon Junction property close to the present library that could be up for sale soon. We have asked to be contacted by the owner when they decide to put it on the market.

There has been a certification issue come up. According to KDLA, only full time people are required to be certified. We have a part time person that has received enough credits to get certified. She has been taking some of the courses on her own, and paying for them herself. She has asked if she would get the 4% increase in pay rate if she were to apply and receive her certification. Board discussed this at length. Randy advised that we could contact KDLA and ask if a part time person could receive a certification. They decided to table this discussion until they hear from KDLA about whether or not the certification goes through.

Pam Polston made the motion to adjourn the meeting. Dolorse Ashby seconded the motion. The meeting was adjourned at 6:20 p.m.

The next meeting will be Tuesday, July 8<sup>th</sup>, at 5:30 p.m., at the Ridgway Memorial Library.

Respectfully submitted,

Pam Polston  
Secretary  
Library Board  
Bullitt County Public Library

Donald S. Cobb  
President  
Library Board  
Bullitt County Public Library