

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

May 10, 2011

The Bullitt County Public Library Board of Trustees met Tuesday, May 10, 2011, at the Ridgway Memorial Library in Shepherdsville. Those present were Allie Phillips, Joyce Manning, Chris Bischoff, Don Cundiff, Trina Kimball, Randy Matlow and Judy Jackson. The meeting was called to order at 5:04 p.m.

The minutes of the last meeting were read. There is one correction – Trina Kimball was also present at the meeting. Don Cundiff made the motion to accept the minutes with the stated correction. Trina Kimball seconded the motion. The motion carried.

The minutes of the special called meeting of April 27, 2011 were read. Joyce Manning made the motion to accept the minutes as written. Don Cundiff seconded the motion. The motion carried.

The Treasurer's Report was given. Trina Kimball made the motion to accept the Treasurer's Report. Joyce Manning seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris Bischoff informed the Board that our Judge Executive's office should be notified at least 2 months ahead of any new appointments to the board. He suggested we work towards that.

Chris explained to the board the process on setting tax rates.

KDLA has a system in place that flags important messages from them. These will be tagged "Alert" messages.

The book kits are to be circulated for 8 weeks instead of 6 weeks now.

Library Director's Report

We need to get two names submitted for Don Cundiff's position on the board. Don is willing to continue, but we still another name to submit.

The contract with BCD, Inc. has been signed for the Dorothea Stottman renovation, and the building of the new Hillview Library.

The budget for 2011-2012 was discussed. Randy explained the proposed budget to the board. He added a new line to the revenue side for "Transfer from Savings", as was advised by our auditor. On the expense side, we added money for fiber optic for all the libraries, and for purchasing a library vehicle along with the expenses associated with owning a vehicle. We have also just received our health insurance rates for next fiscal year, and they actually went down by ½ percent. This is the first time this has happened. The payroll projections were passed out. The Board discussed all the payroll projections, asking about benefits, and full time employee benefits versus part time employee benefits. Don Cundiff made the motion to go with the 2.5% pay increase this year. Joyce Manning seconded the motion. The motion carried.

The proposed budget was discussed. Trina Kimball made the motion to accept the proposed 2011-2012 budget as given. Joyce Manning seconded the motion. The motion carried.

Randy has talked to the Peoples Bank of Bullitt County, where we have our accounts, and they gave us a rate of 1.65% interest for this next fiscal year. Joyce Manning made the motion to accept this rate. Don Cundiff seconded the motion. The motion carried.

The auditor has sent us a quote for our next audit. He has quoted \$4100 plus travel expenses. Don Cundiff made the motion to accept the auditor's quote. Trina Kimball seconded the motion. The motion carried.

The KDLA Legislative Advocacy Committee is asking for donations again this year. Chris Bischoff described to the Board what exactly the Advocacy Committee does for libraries. Joyce Manning made the motion to give \$200 to the KDLA Advocacy Committee. Don Cundiff seconded the motion. The motion carried.

Bullitt County Board of Education has given us a proposal for a fiber optic connection. The cost would be \$54,000, which also includes equipment. The annual fee for this would be \$72,000. Don Cundiff asked how often this annual fee would go up. Randy explained that this, and the length of the contract, is something we will have to have worked out and put into a contract to be signed. The board agreed to pursue this connection for fiber optic lines to the libraries.

The train sculpture has been delivered at Lebanon Junction. We need to get a small plaque naming the sculpture to place under it. We also have our Masonry Award hung in the library. We do have a roof leak at Lebanon Junction, and are in the process of getting this taken care of. We are still working on getting the guard rail situation done. We are still waiting for Bernheim's help for the landscaping. Randy will be contacting them again. Our Regional Director's meeting was held there last week, and they had lots of nice things to say about the library.

Our Summer Reading Program is getting geared up. The children's programmer has been scheduling school visits for the next few weeks to get the word out.

We have agreed to a collective program with the school system involving the author, Matt de la Pena's visit in the fall. We will be donating \$1,000 towards this program, and some of the programs will be held here at Ridgway.

Chiisaicon is scheduled here at Ridgway for June 24, 25, and 26. We will be borrowing tents from Publisher's Printing to sit up in the back parking lot. We have an anime celebrity also coming for the program.

Trina Kimball made the motion to adjourn the meeting at 6:15 p.m. Joyce Manning seconded the motion.

Respectively submitted,

Judy T. Jackson
Acting Secretary
Board of Trustees
Bullitt County Public Library

Allie Phillips
President
Board of Trustees
Bullitt County Public Library