

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

April 10, 2007

The Bullitt County Public Library Board of Trustees met Tuesday, April 10, 2007, at the Ridgway Memorial Library, on 127 N. Walnut Street. Those present were Pam Polston, David Strange, Joyce Manning, Henry Robinson, Randy Matlow, and Judy Jackson. Two guests were present, Mary Harper and Fern Woods. The meeting was called to order at 5:00 p.m. Nelda Moore arrived at 5:10 p.m.

Pam Polston passed around a Declaration the board received from State Representative Larry Belcher.

The minutes of the last meeting were read. Joyce Manning made a motion to accept the minutes as written. Henry Robinson seconded the motion. The motion carried.

The Treasurer's Report was given. Henry Robinson made a motion to accept the Treasurer's Report as given. Joyce Manning seconded the motion. The Treasurer's report will be filed for audit.

Regional Director's Report:

Nelda Moore handed out the Lincoln Trail Monthly Report. She reported that the regional office is now located in Bardstown. She will be having a Staff Development Workshop in Friday, April 20th. Most Bullitt County Staff will be attending.

Library Director:

We had an incident yesterday here at Ridgway. A little girl fell out the window frame at the entrance to the library. She was taken to Kosair Hospital and checked out. The little girl is fine. We are in the process of getting glass put in these window openings.

We have had a material in the library challenged. A patron has challenged the audio of Candyland. Randy will listen to it and report back to the board, and respond to the patron. Also, Randy has looked up reviews for it. Being a library, we must make all material available to all the public. We need to pick a broad spectrum of material for all the public.

Randy brought to the board a policy dealing with posting miscellaneous information in the library. Henry Robinson thinks reasonable control is needed on this issue. Items to promote personal gain or private business would not be allowed. Henry Robinson made a motion to accept the "Posting of Public Notices" policy as written. David Strange seconded the motion. The motion carried.

We are still holding a retainage on the construction project. We are going to have a meeting with the architect tomorrow.

Randy handed out a proposed budget for 2007-08. We are projecting a 13% increase for tax revenue. We do not receive the actual tax figures until fall, but the budget must be in by June each year. In the proposed operating budget, we have an increase in the book budget. We aim to have at least 14% of the operating budget in books and materials for the library. We are looking at adding several new databases to our collection. One possibility might be a genealogy one. We will no longer be ordering videocassettes. Digital materials such as e-books, and wave media files will be purchased. We will be getting a database that will enable you to download a DVDs to your computer and watch them for up to two weeks. Then it will delete itself from your computer. You will not be able to burn a copy of these either. Most of the movies will be educational. Our projected utility expense may be too high. We increased the telephone expense so we could increase the phone lines at the libraries. We increased the furniture and fixtures. This line item is divided between the four libraries.

Several proposed payroll increase spreadsheets were passed out. We try to keep the payroll expense at 64% of the over all budget.

Any future capital outlay will be used towards the future Lebanon Junction construction project. Pam Polston asked about the new digital materials that will be available. Randy advised they were built into the new budget, but would not be available until July 1st.

David Strange asked if there were something we could do for the Nichols area. Randy is not sure there is a demand from the density of the population in that area. Bullitt County has leaned toward building branches instead of using a bookmobile. Nelda Moore advised if the school and library combines, be sure to get a very detailed contract before hand.

Included in the payroll projections were six new part-time clerk positions. We are trying to get the level of three people at all locations, at all times. We have also added another part-time custodial person, with the Ridgway building so much bigger now. Henry Robinson would like to show appreciation for all the staff and the work they do since the budget seems to be pretty solvent, and it looks like the budget could handle it. Henry Robinson would like to recognize jobs well done. Joyce Manning believes a double digit raise is too extreme, but feels the staff appreciates any raise the board gives them. Henry Robinson believes if you keep staff, you keep experience. The board will continue with the budget at the next meeting.

The Board wanted to thank the visitors for taking the time to come. Both are willing to take Joyce Manning's position on the Board. Fern Woods is a retired school teacher, and Mary Harper is a past legislature representative, and retired school teacher.

Joyce Manning made the motion to adjourn at 6:25 p.m. Henry Robinson seconded the motion. The motion carried.

The next meeting will be May 8, 2007, at 5:00 p.m., at the Ridgway Memorial Library.

Respectfully submitted,

Judy T. Jackson
(Substituting for Jennifer Brookshire, Secretary)
Board of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library