

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

April 11, 2006

The Bullitt County Public Library Board of Trustees met Tuesday, April 11, 2006, at the Ridgway Memorial Library. Those present were Nelda Moore, Dolores Ashby, Joyce Manning, Henry Robinson, Brenda Roberts, Randy Matlow and Judy T. Jackson. Dolores Ashby called the meeting to order at 5:30 p.m.

The minutes of the last meeting were read. Henry Robinson made the motion to accept the minutes as written. Joyce Manning seconded the motion. The motion carried.

The Treasurer's Report was given. Brenda Roberts made a motion to accept the Treasurer's Report as given. Henry Robinson seconded. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Nelda Moore handed out the Lincoln Trail & Kentuckiana Regional Library Monthly Report for April, 2006. KDLA has hired a new person to handle continuing education. Bullitt County is to receive \$39,000 for Gates Foundation HUG (Hardware Update Program). We should receive a check soon.

Director's Report:

Randy asked the Board members that terms will be expiring if they have two names for replacement yet. Dolores Ashby submitted one name, but will give Judy another one before the next meeting. Brenda Roberts submitted Elise Spainhour, and David Strange as her replacement people.

Randy advised the Board that when the original discussions about issuing bonds for our construction was discussed, it was with the intent we transfer our portion of the construction funds to the bank that was holding the bond account, so we could get a good interest rate for all our funds. At the last meeting, it was not voted on to transfer this money. Randy asked the Board if this was still their intention. Brenda Roberts and Henry Robinson both asked about the construction draws and requisition procedures. Brenda Roberts asked if this procedure was set up when we went with Hillard Lyons. Dolores Ashby advised we would have to consider the lost interest if we didn't move all the money to U.S. Bank. Randy has talked to the bond attorney about the regulations on the regular account. Joyce Manning made the motion to move our portion of the construction funds to U.S. Bank. Henry Robinson seconded the motion. Brenda Roberts feels the cost of the bond has already cost the library money by going with Hilliard Lyons instead of our local bank. Vote was taken on the motion. Two voted in favor of moving the library's portion of the construction money to U.S. Bank, Brenda Roberts voted against. Motion carried.

Randy asked the board if we should pursue aggressively options for getting the most for our 2006-2007 budget money. He suggested we put out bids for "Sweep Accounts". If we stay with the way we have done the bidding in the past, we should link our bid to the prime rate. He gave the board a revised cash flow projection. Brenda Roberts asked if our funds would be insured in a "Sweep" account. Randy advised it would still be insured. He also passed out an example of compound interest over time. We would also have access to the money, and be able to draw it out at any time. Dolores Ashby feels we need to go with the avenue that will earn more money for the library. Some counties have decided if they receive bids within a certain percentage, they could accept the local banks bid. Henry Robinson also agrees with Dolores Ashby in regards with dealing with public funds. Henry Robinson made the motion to send bids out to banks both in and out of the county describing what we are looking for, and the regulations for any investing that money. Brenda Roberts seconded the motion. The motion carried.

We have received a lease agreement from Jesse Flynn for the Alpha building off of Cedar Grove Road as a temporary location. The building has 7200 square feet. Randy has run the contract by John Spainhour, and he says the lease agreement looks okay.

The area we will be leasing looks like an industrial "shell" now. The charge for the lease will include the cost of renovating the area to fit our needs, plus \$3,000 for rent, plus \$1,500 for utilities. If we have to remain there for more than seven months, the cost will go down to just the \$3,000 plus \$1,500 for utilities. Henry Robinson asked about security and safety for the late hours. There is street lighting and outside lights on the building. We can adjust the hours after we have been there awhile according to usage and safety. The building will have no interior frills. We need to be out of our old building by the week of June 1st. We have moved our Technical Services department to Dorothea Stottman Library. Brenda Roberts made the motion to accept the Flynn Bros. lease contract for the seven months we need to be out of Ridgway. Joyce Manning seconded the motion. The motion carried.

Randy received the first bid from Hallet Movers for \$47,000. Luckily, we received several other bids from other movers, that were a great deal less. Randy and Judy both were impressed with Commercial Movers from Louisville. They gave a very nice presentation, and they are willing to work with us, such as adjusting the cost if we have our staff help. Randy did give the board a projection of the cost if we only did the move with library staff. Henry Robinson made the motion to accept the bid from Commercial Movers. Brenda Roberts seconded the motion. The motion carried.

Randy gave the board a previously estimated cost projection for new furniture for the new building. We have made some changes that will make the cost go down some, hopefully under \$200,000. Mandy from Central Business Group left some sample mockup boards of the fabrics and colors that had been selected for the board to look at. She also left some primarily drawings for the children area's special features, with a cost projection. We will have more information with more exact figures at a later date.

We only had two bids come in for the casework. Both from the people that had been included in the original construction bids. Both also came in especially high. Our architects suggested we reject both bids and re-bid the casework. Brenda Roberts made the motion to reject both casework bids and re-open the bidding. Joyce Manning seconded the motion. The motion carried.

We had a little trouble matching the brick, but we feel we have found the right one. The entire building will be pressure washed after the construction is complete. We will need to have signage for the temporary building. Probably like a banner to put on the awning. We still need to work out the networking of the temporary location. Randy is working with Dave Seckinger about this.

We are going to have surplus furniture when we both move out of our building, and when we move back into our building. The board discussed this and decided we should invite the public in to offer donations for the surplus items. There will be some computers replaced with the money we are receiving from the Gates Foundation. The board advised the staff should have first chance at them.

Randy handed out information on the personnel portion of the 2006-07 budget. The only figure we do not have actual figures for is the health insurance portion, but we have increased this year's cost by 16%. Henry Robinson asked if there has been any news about the Anthem lawsuit. The trial will be at the end of May. Randy is the first name on the witness list. Three percentage projections were presented. Henry Robinson feels it is important to keep experienced employees. Henry Robinson made the motion to give 5% pay increase for 2006-07. Brenda Roberts seconded the motion. The vote on this motion: two in favor, one abstain.

The proposed 2006-07 budget was reviewed by the board. Brenda Roberts made the motion to accept the 2006-07 budget as proposed. Joyce Manning seconded the motion. The motion carried.

Randy and Judy have been working with a name badge that they can make themselves. They showed theirs to the board. The board liked them.

We have had some parking problems at our Lebanon Junction branch. The neighboring business does not want library people parking on the side of the street in front of their business. Arrangements have been made for our staff to park in the lot next to the Peoples Bank. Mary and Randy wrote a letter to the mayor. Randy would like to see a community building that would house the library, city hall & community hall in the future.

The Arts Council held a "Wine & Cheese" tasting. It was well attended.

Joyce Manning made the motion to accept the Gates funding to replace older Gates computers. Henry Robinson seconded the motion. The motion carried.

Brenda Roberts made the motion to adjourn the meeting. Henry Robinson seconded the motion. The meeting was adjourned at 7:15 p.m.

The next meeting will be May 9th, 2006, at 5:30 p.m. at the Ridgway Memorial Library.

Respectfully submitted,

Brenda Roberts
Secretary
Board of Trustees
Bullitt County Public Library

Dolores Ashby
President
Board of Trustees
Bullitt County Public Library