

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

April 12, 2005

The Bullitt County Public Library Board of Trustees met Tuesday, April 12, 2005, at the Ridgway Memorial Library. Those present were Joyce Manning, Donald Cobb, Brenda Roberts, Dolorse Ashby, Pam Polston, Randy Matlow, and Judy T. Jackson. Nelda Moore arrived at 5:45 p.m. The meeting was called to order at 5:30 p.m.

The minutes of the last meeting were read. Donald Cobb made a motion to accept the minutes as written. Pam Polston seconded the motion. The motion carried.

The Treasurer's Report was given. Pam Polston asked what the check to Jefferson Memorial Forest was for. Judy explained it was the deposit for the Summer Reading Program campout this summer. Donald Cobb asked about the Kool Messages check. Judy explained it was for the rental space on the Belmont tower. Brenda Roberts made a motion to accept the Treasurer's Report as given. Pam Polston seconded the motion. The motion carried.

Library Director's Report:

Randy reminded the Board that we would have to submit two names for Donald Cobb's replacement on the Board, and we would need one other name to submit for Pam Polston's renewal on the Board by the next meeting. It would be nice to invite these people to the next meeting, so the Board could be familiar with them. Donald and Pam will be thinking of names.

The proposed budget handed out at the last meeting still looks workable. The only change we will have is due to the cost of employee health insurance. We budgeted in a 15% increase for the next year, and after talking with our representative, Greg Carlton, the increase could be 18-19%. Donald Cobb asked if the current trend of high gas prices would impact our utility costs. Randy advised that we felt we adjusted the budget for this. Joyce Manning asked about the decrease in the furniture and fixtures line item. Randy advised that the cost of new furnishings for the Ridgway renovation would be included in the contractual cost. Pam Polston asked about the book budget decrease. Randy explained that we probably won't meet the budgeted figures in books and materials this year, due to trying to keep cost down to save money for the renovation. Pam Polston asked if we have an estimated cost for the construction. Randy advised that Ed McClees from Peters Construction has given us a figures of \$1.3-\$1.4 million. Joyce Manning made the motion to accept the 2005-06 budget as proposed. Pam Polston seconded the motion. The motion carried. Pam Polston made the motion to accept the payroll increase of 5% for 2005-06. The motion died for lack of a second. Pam Polston made a motion for a 4% payroll increase for 2005-06. Joyce Manning seconded the motion. The motion carried.

Randy and Greg White of Nolan and Nolan Architects visited the Erlanger and Georgetown libraries last week. Randy felt it was good to have Greg see these libraries. Greg had been struggling with the floor plan for the renovation. He thinks he finally has it, but he feels he has been progressing too slowly. He has called in a second architect to work on the outside features, while Greg works on the inside. We plan to meet with him on Wednesday of next week, at 9:30 a.m. Greg has said that the meeting room location and requirements have been the biggest challenge. He would like to be able to reuse the existing plumbing lines, to save money. The heating and air conditioning units may remain on the roof. Bring them down would take up valuable space needed in the building. Greg also says we will be needing to pick out things such as roof color. Randy asked how the Board would like to handle these choices. The board agreed to let Randy and Judy pick several options and bring these back to the board for consideration. Randy asked if the Board had a color in mind for the roof, and they agreed they liked the green on our Mt. Washington building. Randy advised that there will be a possibility of having to close the library for a 3-month period. Randy has asked Chris Bischoff at KDLA if we could hire a construction manager instead of having to bid out the job. Chris advised this could not be done.

The Bullitt Count Arts Council has been moving right along. Randy was going to ask for release of the Arts money, but the council decided to wait awhile to do that. The council has been having weekly meetings and have elected a board. They have someone working on the 501©3 status, but that could take up to a year. As long as the Arts are under the library “umbrella”, tax free donations could be taken.

Randy had a meeting with Vickie Girten from Kentucky Department of Revenue a couple of weeks ago. She advised that due to an oversight, taxes were not collected on inventory in transit in the county for several years. She advised that we could go back and ask for this money be collected. It involves four years – 2000, 2001, 2002, and 2003. The taxes were collected in 2004. Brenda Roberts made the motion to submit the forms for the taxes to be collected for these years. Joyce Manning seconded the motion. The motion carried.

We have received the audit proposal from DePrie and Atkinsson for our 2005 audit. The cost is \$2200. Donald Cobb made the motion to accept this proposal. Brenda Roberts seconded the motion. The motion carried.

Dr. Viola has paid his balance for the old Mt. Washington Library in full.

Randy has been thinking of adding a link to our website that would allow patrons to make a donation to the library. We already have a Pay Pal account set up to handle these transactions. Pay Pal would collect the donations, then send them to our bank account. Of course there is a small fee. Randy would like to set up a separate bank account just to handle these transactions. Pam Polston made the motion to add a donation button to our website. Brenda Roberts seconded the motion. The motion carried. Donald Cobb made the motion to set up a separate bank account to handle these donations. Brenda Roberts seconded the motion. The motion carried. Pam Polston wanted to be sure we would acknowledge these donations. Randy assured her we would.

Charlie Gruber has been trying to bring more teens into the library with more programming. He has held a painting class for older adults that was very popular. He has had an “joke central” program, and a karaoke program for the teens. He plans to meet teens at a local book store this Saturday for a book buying program. Each teen will have a set amount of money to choose books they would like to see in the library. He will be having an origami program, and a basket weaving program in the future.

Greg White designed the Mt. Washington/City Hall parking lot for us for free. His design makes the best use of the space for both parties. Randy has mailed a copy of the plan to the mayor, but he has not heard back from him.

KPLA will be meeting in Bowling Green tomorrow, Thursday, and Friday. We have eight staff people going for the Thursday meeting. Joyce Manning has received a grant to attend for all three days.

Donald Cobb made the motion to adjourn the meeting. Pam Polston seconded the motion. The meeting was adjourned at 6:40 p.m.

The next meeting will be May 10th, at 5:30 p.m., at the Ridgway Memorial Library.

Respectfully submitted,

Brenda Roberts
Secretary
Board of Trustees
Bullitt Count Public Library

Dolorse Ashby
President
Board of Trustees
Bullitt County Public Library