

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

MEETING MINUTES

April 8, 2003

The Bullitt County Public Library Board of Trustees met Tuesday, April 8th, 2003, at the Ridgway Memorial Library in Shepherdsville. Those present were Brenda Roberts, Donald Cobb, Dolorse Ashby, Joyce Manning, Pam Polston, Randy Matlow and Judy T. Jackson. Donald Cobb called the meeting to order at 5:30 p.m.

The minutes of the last meeting were read. Dolorse Ashby made the motion to accept the minutes as written. Brenda Roberts seconded the motion. The motion carried.

The Treasurer's Report was given. Judy Jackson wrote a letter to Mr. Hardy requesting the bank seek securities for the \$1.5 million we have in our bank accounts. The securities have been purchased. Pam Polston made the motion to accept the Treasurer's Report as given. Dolorse Ashby seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

No Regional Director's report was given this month.

Director's Report

Randy Matlow advised the Board that we have looked at the proposed budget that we passed out at the last meeting. The figures still look good. We still have until the next meeting to approve the budget for next year. Randy asked if any Board member had any questions about the proposed budget. They did not. We will look at approving the proposed budget at the next meeting.

We have received about 90% of our share of the Craik Trust. This amount was \$127,544.81. We have deposited it in our money market account for the time being, but have contacted Mr. Spainhour about the proper maintenance of this trust. He advised we will need to open an extra "restricted" account for this money. Joyce Manning made the motion to open a restricted account with the Craik Trust money. Brenda Roberts seconded the motion. The motion carried. Mr. Spainhour has not contacted the trustees of the Craik Trust yet about setting up a meeting with them. Randy will remind him.

Joyce Manning's first full term expires June 30, 2003. She suggested Alice R. Sweeney to be the second name submitted to Jim Nelson. Dolorse Ashby made the motion to submit Alice R. Sweeney as the second name submitted, along with Joyce Manning's. Brenda Roberts seconded the motion. The motion carried.

Pam Polston made a motion to go into executive session as per KRS 61.8705-61.850 to discuss a personnel matter. Dolorse Ashby seconded the motion. The executive session began at 5:40 p.m. Joyce Manning made the motion to come out of executive session. Brenda Roberts seconded the motion. The executive session ended at 5:42 p.m. Brenda Roberts made the motion to give Carolyn Weakley two weeks severance pay. Pam Polston seconded the motion. The motion carried.

Randy passed out the Statistical Report of Kentucky Public Libraries with Bullitt County statistics highlighted. These figures help us decide what improvements to look at in future budgets. He went over some of the figures with the Board.

We are hoping that the towers for the wireless network will be going up within the next couple of weeks. Randy had a meeting with Publishers last Thursday. We hope to hear from them this week. If they don't want to build towers we could use, we could still use their land.

Several of the staff attended Lincoln Trail's Staff Development Day on Friday, April 4th. The topic of the workshop was Dynamite Customer Service. Cindy Klinck was the presenter.

Our Custodial person is going to have back surgery. We hope he will not have to be out long. We have hired a Custodial Assistant. We hope he will be able to hold things together until Bill Saltsman is able to come back.

Alex Freeman came to see Randy about doing a project to raise enough money to purchase five new computers for the library by the end of the summer. Randy would like to replace our old children's computer that has the games on it. Mr. Freeman is with the Eagle Scouts and wants to do this to earn his badge for doing a community project.

Randy is doing a workshop for KDLA on filtering next Monday.

Dolorse Ashby made the motion to adjourn. Pam Polston seconded the motion. The meeting was adjourned at 6:00 p.m. The next meeting will be May 13th, at 5:30 p.m. at the Ridgway Memorial Library.

Respectfully submitted,

Pam Polston
Secretary
Board of Trustees
Bullitt County Public Library

Donald S. Cobb
President
Board of Trustees
Bullitt County Public Library