

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

February 9, 2016

The Bullitt County Public Library Board of Trustees met Tuesday, February 9, 2016, at the Ridgway Memorial Library. Those present representing the library were Darlene Mann, Joyce Manning, Sherry Parker, Bernice Davis, Joe Schweiss, and Bessie Davis. Also attending were Judy T. Jackson. Sherry Parker called the meeting to order at 5:05pm.

The minutes from the last regular board meeting were read. Joyce Manning made the motion to accept the minutes as written. Darlene Mann seconded the motion. The motion carried.

The Treasurer's Report was given. Bernice Davis made the motion to accept the Treasurer's Report as given. Darlene Mann seconded the motion. The motion carried. The treasurer's report will be filed for audit.

Library Regional Consultant's Report:

Joe reviewed KDLA's Monthly Report and Trustee Tip with the board.

Library Director's Report:

Construction Update

The board agreed for Joe to move forward with the Mount Washington Construction project as planned.

Building Issues:

Bernice Davis made the motion to allow Joe to coordinate the LJ roof bidding process and select the appropriate bid. Joyce Manning seconded the motion. The motion carried.

Joe reviewed with the board the Ridgway floor shifting issues. He also mentioned that if the Library decided to and was able to obtain a permit for fixing the floor shifting issues, the library may would need to relocate temporarily until the problem was fixed. Also, Joe discussed the possibility of purchasing land in Shepherdsville to build a new library. Darlene mentioned that it would be a good idea to obtain the cost to repair the shifting floor issues, before deciding whether to purchase land to build a new library location. So Joe will contact FEMA to find out whether FEMA will allow the floor shifting issues to be fixed. If FEMA allows the floor to be fixed, then Joe will move forward with finding out what will be the cost to fix the floor shifting issues.

Lebanon Junction Trustee Update/Vote:

Joyce Manning made the motion to submit the names of Patricia Collins and Lea Ann Johnson to KDLA. Bernice Davis seconded the motion. The motion carried.

Furniture/Fixtures Discussion:

Joe spoke to the board about possible ways to spend the revenue that is in excess of the 2015-2016 budgeted dollar amount. Joe will approach the Board with a revised budget soon. New furniture, fixtures, new replacements for worn items in our collection, technology additions, and other options will be laid out.

Collection HQ/weeding/collection discussion:

Joe spoke to the board about the library collection issues and that our new collectionHQ subscripton will be able to help fix the library collection issues. Also, collectionHQ will be able to identify collection needs and materials needing to be weeded from the collection.

Miscellaneous Issues:

Bernice Davis made the motion for Joe to purchase and install debit/credit card services so that patrons can pay fines with their debit/credit cards. Joyce Manning seconded the motion. The motion carried.

Joe discussed with the board about the possible types of Book Mobiles that could be purchased by the library. Also, Joe discussed purchasing a Book Mobile large enough to install book shelves and have space for laptops as well as two passengers. Too, the board discussed having programs held in the spaces at the Nichol's firehouse locations or a lodge. Bernice Davis made the motion to allow Joe to move forward with identifying a Book Mobile to purchase to start providing more programs and services in the community. Darlene Mann seconded the motion. The motion carried.

Joyce Manning made the motion to revise the sick leave policy. Darlene Davis seconded the motion. The motion carried.

Joe discussed with the board the current University of Kentucky's MLS tuition costs, so that the board can decide the number of staff that can simultaneously receive the BCPL staff scholarship. Also, the board discussed whether scholarship recipients should only be allowed to attend the University of Kentucky's MLS program. The board will address both of the above issues at the March 2016 board meeting.

Joe discussed with the board SB71.

HR Issues Update:

Bessie updated the board on some of the personnel matters.

Closed Session:

Bernice Davis made the motion to go into closed session at 6:36pm under KRS 61.810(1)(f) to discuss a personnel matter for the library. Darlene Mann seconded the motion. The motion carried.

Bernice Davis made the motion to leave closed session at 6:47pm. Joyce Manning seconded the motion. The motion carried.

No final decisions were made concerning the personnel matters for the library.

Adjournment:

Darlene Mann made the motion to adjourn the meeting. Bernice Davis seconded the motion. The motion carried. The meeting ended at 6:49pm.

Next Board Meeting:

The next board meeting will be March 8, 2016 at 5pm at the Ridgway Memorial Library.

Respectfully submitted,

Sherry Parker, President

Date:

Bernice Davis, Secretary

Date: