

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

February 13, 2007

The Bullitt County Public Library Board of Trustees met Tuesday, February 23, 2007, at the Ridgway Memorial Library, on 127 N. Walnut Street. Those present were Nelda Moore, Pam Polston, Jennifer Brookshire, Henry Robinson, Joyce Manning, David Strange, Randy Matlow, and Judy Jackson. Pam Polston called the meeting to order at 5:00 p.m. Pam Polston thought the Grand Opening for Ridgway went very well. She thanked David Strange for getting the word out about it.

The Minutes of the last meeting were read. Henry Robinson made a motion to accept the minutes as written. Joyce Manning seconded the motion. The motion carried. Jennifer Brookshire asked what the total cost of the construction has been so far. Judy Jackson reported that the construction portion is a little over two million. The cost of the furniture is approximately \$145,000 and the shelving cost is approximately \$73,000. The cost of the added features in the children's area is approximately \$26,000.

The Treasurer's Report was given. Jennifer Brookshire made the motion to accept the Treasurer's Report as given. Henry Robinson seconded the motion. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Nelda Moore passed out the Lincoln Trail Monthly Report. She also asked if any of the board will be willing to attend a daytime (with lunch provided) Trustee's workshop instead of a nighttime workshop. Some of the board would be able to attend days better. This question does not change the June 22nd meeting for Trustee's. Nelda asked if the board had received the scholarship papers for the New Orleans Conference. Everyone had.

Library Director's Report:

We opened for business at the Ridgway Memorial location on February 12, 2007. The first few days have been every busy. We still have a few punch list items that need to be addressed, such as getting the heat in the building regulated, more chalking around all the windows, and locks and handles for all the doors. If we can get most of the drafts around the windows stopped, we will be able to reprogram the heating unit. Our last heating bill was over \$3700. Henry Robinson complimented Randy Matlow, Judy Jackson and all the staff on way the moving went coming back in. Randy advised that we did have some trouble with some of the shelving. We had ordered a unit called "Create-a-Space" for the videos and DVDs. The unit did not look right with all our other new furniture. We have decided to use the slat walls from the units on the art wall for displaying local art works. We have had one major construction problem. The original women's restroom was to be converted to a unisex staff restroom. The problem, the toilet keeps overflowing and not draining. We have had to have RotoRooter come put a camera in the pipes to see the obstruction. If this is from a pre-existing problem, the library will be responsible for the cost of repairs, but if this is due to construction, then E. H. Construction will be responsible for the cost. Also, while working on this problem, we found that the exhaust vent for the restroom was not extended through the new roof. This will definitely need to be corrected. We are having problems with some of the locks and have not received the correct door handles for the front yet.

The Ridgway heirs came to the Open House. They have offered us a \$5,000 donation to name a room or an area for Dr. Ridgway. We are going to suggest using our small study/conference room for this purpose. Also, Alan Fisher will be getting us another animal picture for the children's area. Henry Robinson made the motion to pay Alan Fisher a stipend of \$300 to show the board's appreciation for his work. Joyce Manning seconded the motion. Jennifer Brookshire asked about the parking lot. Randy advised her we do not own the parking lot. Randy has called in the street lights that are burnt out, hoping to have them fixed soon.

Pam Polston asked Nelda Moore about Randy's evaluation, and how pay raises could be handled.

Henry Robinson made the motion to give gift cards from Kroger in the amount of \$25.00 to each of the staff that helped with the move back. This was done on the initial move to the temporary location. David Strange seconded the motion. The motion carried.

David Strange would like the board to start thinking about expanding to the Nichols area. He asked Jennifer Brookshire if there would be room at the school for a small library. Jennifer said that the school does not have any spare space at this time, but she thought a bookmobile, if possible, would be great for the area. Henry Robinson agreed that would be an area we would need to look at in the future, noting that the next big project the board would probably undertake would be for the Lebanon Junction area.

Henry Robinson made the motion to adjourn the meeting. David Strange seconded the motion. The meeting was adjourned at 5:55 p.m.

The next meeting will be March 13, 2007, at 5:00 p.m. at the Ridgway Memorial Library.

Respectfully submitted,

Jennifer Brookshire
Secretary
Board of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library