

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

February 11, 2011

The Bullitt County Public Library Board of Trustees met Tuesday, February 11, 2011, at the Ridgway Memorial Library in Shepherdsville. Those present were Allie Phillips, Chris Bischoff, Michael Branham, Don Cundiff, Randy Matlow, Trina Kimball, and Judy T. Jackson. Judy Jones from Technical Services was a guest. The meeting was called to order at 5:00 p.m.

The minutes of the last meeting was read. Don Cundiff made the motion to accept the minutes as written. Michael Branham seconded the motion. The motion carried.

The Treasurer's Report was given. Michael Branham made the motion to accept the Treasurer's Report as given. Don Cundiff seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris Bischoff advised the board about the upcoming legislative day in Frankfort, and encouraged the board members to go if possible. If they were not able to make the trip, he encouraged them to call our legislators and let them know how important libraries are.

KPLA is exploring a library trustee certification program. Trustees would have 2 years to complete the requirements for certification. Much or all of the training needed for certification could be completed online if desired. He will have more information about this in the future.

There will be some changes in the annual report this year. One of which will be adding the number of hours each library is open by location.

Library Director's Report:

Randy wants to introduce the different departments to the board at future meetings. Judy Jones, the supervisor from Technical Services, gave the Board an overview of what responsibilities the Technical Services has. She went over the process of how books are purchased for the libraries, and the process of getting these books to the public. She invited the board members to come back and visit when they can.

Updates on Lebanon Junction – We are still waiting for the carpet to be installed in the meeting room. The casework is still being repaired, and we still haven't had any news on the guard rail situation.

Randy handed out the latest version of the new inside layout. We are still working on making sure our shelf count is okay with this arrangement. Chris Bischoff asked how soon before we would be able to bid it out. We feel we will be ready to bid it out by next month. Randy will be meeting with Greg White and people from Bernheim to look at the back of the lot. Randy suggested we have the next Board meeting at Dorothea Stottman Library and invite the public. The renovation of the Dorothea Stottman Library is also in the works. Don Cundiff made the motion to move the March Board meeting to Dorothea Stottman Library. Trina Kimball seconded the motion.

Randy explained that the library has a credit card that is used by himself and Judy, but it has only \$1,000 credit line on it. This has been sufficient in the past, but lately we could have used a little higher credit line. Trina Kimball made the motion to increase the library credit card to \$2500. Michael Branham seconded the motion. The motion carried.

Randy advised the Board that we also increased our petty cash to \$300 from \$100. Our program Department has been doing so many new programs, and needing supplies for them, that we were running out of petty cash at the lesser amount.

Randy has been looking into the matter of fiber optic lines for the libraries. He has talked with Jim Jackson from the Board of Education. He was the person that constructed the school boards fiber optic lines. Randy has also contacted a local cable company . They have given us an estimate of \$2200 a month just for the inside connections. Randy feels we might be able to do it ourselves for less. He will keep the board updated.

The Otaku Valentine Ball is this weekend. The arrangements are being made. There are a fair number of registrations. We will be having our first Family Movie Night at the Lebanon Junction Library this week. Our programs have really been increasing in both quantity of programs and quality of programs.

Our short term disability employee has returned to work on a part time basis for now. Joyce Manning has had surgery and is presently in a rehab facility. She sent a note to the board, that was passed around. She hopes to be back soon.

Don Cundiff made the motion to adjourn the meeting. Michael Branham seconded the motion. The motion carried. The meeting was adjourned at 5:40 p.m.

The next meeting will be March 8, 2011 at 5:00 p.m. at the Dorothea Stottman Libray in Hillview.

Respectfully submitted,

Michael Branham
Secretary
Board of Trustees
Bullitt County Public Library

Allie Phillips
President
Board of Trustees
Bullitt County Public Library