

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

December 9, 2014

The Bullitt County Public Library Board of Trustees met Tuesday, December 9, 2014, at the Ridgway Memorial Library. Those present were Joyce Manning, Martha Underwood, Sherry Parker, Renee Morgan, Joe Schweiss, Judy T. Jackson and Bessie Davis. Renee Morgan called the meeting to order at 5pm.

The minutes from the last regular board meeting were read. Sherry Parker made the motion to accept the minutes as written. Martha Underwood seconded the motion. The motion carried.

The Treasurer's Report was given. Sherry Parker made the motion to accept the Treasurer's Report as given. Martha Underwood seconded the motion. The motion carried. The treasurer's report will be filed for audit.

Regional Librarian Report:

The Regional Library Consultant was not present.

Library Director's Report:

Joe Schweiss reviewed with the board the Disability Program Policy. Martha Underwood made the motion to accept the Disability Program Policy as written. Sherry Parker seconded the motion. The motion carried.

Joe Schweiss reviewed with the board the Meeting Room Use Policy. Sherry Parker made the motion to accept the policy as written with corrections. Joyce Manning seconded the motion. The motion carried.

Joe Schweiss reviewed with the board the Schedules, Breaks and Attendance Policy. Martha Underwood made the motion to accept the policy as written with corrections. Sherry Parker seconded the motion. The motion carried. Joe Schweiss will also speak with the library's attorney to confirm what the statute says about the appropriate time for staff to take breaks and lunches.

Construction Updates:

Joe Schweiss updated the board on the construction progress for Hillview and Mt. Washington. The weather will need to get better in order to finalize the construction project at Hillview. Also, the paved walking trail will need to be redone. The Mt. Washington construction project cannot move forward until the requested changes by the city are made.

Miscellaneous:

Joe Schweiss read Martha Underwood's resignation letter.

Closed Session

Sherry Parker made the motion to go into closed session at 5:55pm under KRS 61.810 to discuss the purchase of property for the library. Martha Underwood seconded the motion. The motion carried.

Martha Underwood made the motion to leave closed session at 6:15pm. Joyce Manning seconded the motion.

No final decision was made concerning the purchase of property for the library.

Joyce Manning made the motion to adjourn the meeting. Sherry Parker seconded the motion. The motion carried. The meeting ended at 6:20pm.

The next board meeting will be January 13, at 5pm at the Ridgway Memorial Library.

Respectfully submitted,

Pam Polston, President

Martha Underwood, Secretary