

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

December 8, 2015

The Bullitt County Public Library Board of Trustees met Tuesday, December 8, 2015, at the Ridgway Memorial Library. Those present representing the library were Joyce Manning, Sherry Parker, Bernice Davis, Joe Schweiss, and Bessie Davis. Also attending were Judy T. Jackson and Darnene Mann. Sherry Parker called the meeting to order at 5:06pm.

The minutes from the last regular board meeting were read. Joyce Manning made the motion to accept the minutes as written. Sherry Parker seconded the motion. The motion carried.

The Treasurer's Report was given. Bernice Davis made the motion to accept the Treasurer's Report as given. Sherry Parker seconded the motion. The motion carried. The treasurer's report will be filed for audit.

Library Regional Consultant's Report:

A new Newsletter and Trustee Tip was not provided for the month of December by the Kentucky Department for Libraries and Archives.

Library Director's Report:

Project Updates:

- Joe and Tracy Weikel had a meeting with the developer for our new web site. The mockup of the site will be converted into Wordpress soon so that they can begin adding and editing content.
- Now there are 12 laptops available at the Ridgway branch library for patrons. At a future date, six laptops will be available for patrons at the Mt. Washington branch library. One additional computer could be added to the teen area at the Hillview branch library. Also, once the needs are assessed, laptops may be available to patrons at the Hillview branch library.
- At a later date, Joe will speak with the regional consultant about bookmobile options and he will share the information with the board.
- The RingCentral phone service is installed at each library location. The numbers for each branch will transfer from our current provider to RingCentral later in the week.
- Joe reviewed the surveillance upgrade estimate with the board that Unified Technologies gave to him. Joe also told the board that he would obtain a few more surveillance upgrade estimates from other technology companies.

Mt. Washington Update:

- Construction should start mid-December.

- There were lots of people including the mayor and three state representatives that attended the Mt. Washington groundbreaking on Friday, December 4. We have a great number of photos available to view on our Facebook page.

Building Issues:

- The board will need to decide what type of roof (rubber, metal, shingle etc.) to have installed at the Lebanon Junction library branch. The type of roof will determine if the slope of the existing roofline needs to be adjusted.
- Joe will obtain roof estimates to share with the board members at the January board meeting to decide what type of roof the board wants installed.
- Joe showed the board pictures of the Ridgway building structural issues. The board discussed various solutions for the structural issues including relocating to a temporary location, purchasing land to build a new Shepherdsville library branch, and leasing the building to a nonprofit organization.

Prospective trustee members update

- Joe reviewed with the board applications received for the trustee board vacancy.
- If other applications are given to Joe for the trustee board vacancy, Joe will review them with the board at the January board meeting.

Staff Scholarship

- Bernice Davis made the motion for the library to award Stephanie Simmons and Patrick Yaeger with the library staff scholarship to obtain their MLS degrees. Joyce Manning seconded the motion. The motion carried.
- At the next meeting the board will decide how much to increase the trustee/staff development budget, so that multiple staff simultaneously can obtain the library staff scholarship.

Employment Attorney

Bernice Davis made the motion to allow Joe to move forward with hiring Stites and Harbison Attorneys' law firm to handle the library's employment law issues. Joyce Manning seconded the motion. The motion carried.

HR Issues:

Bessie updated the board on some personnel matters.

Closed Session:

Bernice Davis made the motion to go into closed session at 6:18pm under KRS 61.810(1)(f) to discuss a personnel matter. Joyce Manning seconded the motion. The motion carried.

Joyce Manning made the motion to leave closed session at 6:35pm. Bernice Davis seconded the motion. The motion carried.

No final decision was made concerning the personnel matter.

Adjournment:

Joyce Manning made the motion to adjourn the meeting. Bernice Davis seconded the motion. The motion carried. The meeting ended at 6:50 pm.

Next Board Meeting:

The next board meeting will be January 12, 2016 at 5pm at the Ridgway Library.

Respectfully submitted,

Sherry Parker, President

Bernice Davis, Secretary
