

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

December 14, 2011

The Bullitt County Public Library Board of Trustees met Tuesday, December 14, 2011, at the Dorothea Stottman Library in Hillview. Those present were Renee' Loy, Joyce Manning, Randy Matlow, Pam Polston, and Judy T. Jackson. Two guests were present, Mona Timberlake, the branch head for Dorothea Stottman Library, and Martha Underwood. The meeting was called to order at 5:07 p.m.

The board decided to walk over to look at the progress of the new Hillview library while it was still light enough outside. They returned at 5:30 p.m.

The minutes of the last meeting were read. Joyce Manning made a motion to accept the minutes as written. Renee' Loy seconded the motion. The motion carried.

The Treasurer's Report was given. Joyce Manning made the motion to accept the Treasurer's Report as given. Pam Polston seconded the motion. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris Bischoff was not present. We did not receive a monthly report or Trustee Tip of the Month from KDLA either.

Library Director's Report:

Trina Kimball has not missed her fourth meeting for the year, and needs to be replaced on the board. We have had two people tell us they are interested in the position: Martha Underwood, was present at the meeting, and Sheri Webber arrived a little later. Randy explained the process of appointing a new board member. Ms. Underwood told the board a little about herself and her interest in the library. Renee' Loy made the motion to submit the names of Martha Underwood and Sheri Webber for the board vacancy. Joyce Manning seconded the motion. The motion carried.

The landscaping in the back of Lebanon Junction Library is now complete. We do still have some water ponding outside the children's area that is being looked at. Peggy Heustis will be working on the bid document for the building landscape in the front to be done in the Spring. We still have a roof leak that we have been working with the construction company person, and our architects on.

The Branch head assistants come to Ridgway one Wednesday out of the month now to work. At the last meeting, they brought up the problem of patrons doing excessive copying and not paying for it. We have looked into a print system from OCS (Output Control Software, Inc.). Randy passed out the pricing for this system. The cost of this system looks expensive, but we have to remember that we will have to purchase four of them. They also have software available for printing from wireless lap top computers. The third piece is the reservation of computer usage software. We are not really looking at this piece right now. The patrons would have to use their patron cards to log on to the computers. We still want to evaluate this one a little longer before we decide on it. Renee' Loy made the motion to purchase the software for the Touch Coin Bill units. Joyce Manning seconded the motion.

Sheri Webber came in at 5:50 p.m. She introduced herself to the board, and told them a little about herself, and why she was interested in being on the board.

Randy explained to the most recent board members the background between the library and JOM. They have sent their settlement agreement for their 2011 inventory-in-transit liability. The board discussed the matter and their proposal. Joyce Manning made the motion to accept their proposal. Renee' Loy seconded the motion. The motion carried.

We have received pricing for the security system for the new Hillview library. Because of the shape of the building, we have asked for more cameras inside and out.

We now have a huge map case in our genealogy room at Ridgway. It really limits the space in the room. Randy has seen a map case in Mercer County Library that was a lot more space conscious. We have gotten pricing from Only Libraries on this case. We would like to find a local home for our present map case. Renee' Loy made the motion to purchase the new map case. Joyce Manning seconded the motion.

We are finished with the audit for another year. The 2010-2011 audit was passed out to the Board. The auditor praised the handling of the books at the library.

One county in the state has challenged the inclusion of special taxing districts in House Bill 44 that was introduced in 1979. This county has asked for an attorney general's opinion on the matter. Randy has been asked to participate in a committee at KDLA in Frankfort to look into this matter. He will bring more information back to the board as he finds out more.

The automatic door openers have been installed at Ridgway. They are very nice, and our patrons appreciate them.

Tomorrow is our Staff Development Day. We will have a speaker talking about library safety. Randy invited the board members to come if they could.

Joyce Manning made the motion to adjourn the meeting. Renee' Loy seconded the motion. The motion carried. The meeting was adjourned at 6:25 p.m.

The next board meeting will be January 10th, 2012, at 5:00 p.m. at the Ridgway Memorial Library in Shepherdsville.

Respectfully submitted,

Judy T. Jackson
(substituting Secretary)
Board of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library