

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

December 12, 2006

The Bullitt County Public Library Board of Trustees met Tuesday, December 12, 2006, at the Ridgway Memorial Library, on 505 Buffalo Run Road. Those present were Henry Robinson, Judy T. Jackson, Pam Polston, Joyce Manning, and Randy Matlow. The meeting was called to order at 5:00 p.m.

The minutes of the last meeting were read. One correction needs to be made in the seventh paragraph. The fourth sentence should read: "We used to give bonuses, but it is unconstitutional". Henry Robinson made a motion to accept the minutes with this correction. Joyce Manning seconded the motion. The motion carried.

The Treasurer's Report was given. Joyce Manning made the motion to accept the Treasurer's Report as given. Henry Robinson seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Nelda Moore could not be at the meeting, but she did send her monthly report to be handed out to the board members. Henry Robinson also shared with the board some of his experiences with his leadership workshops he has been attending.

Library Director's Report:

Our contractor's are still going to try to get us back into the library building by the middle of January. We are now having construction meetings every week instead of every two weeks. The casework is completed, but they have to wait until the heating unit is turned on in the building before anything can be set. There have been a fair amount of change orders for this project. We had taken out most of the landscaping originally to help cut the cost. Since there is not going to be much green space, Randy suggested we use brick chips around the building. We will get some quotes for this project. We are having some flooring problems. Some of the old floor tile has gotten broken. This is creating a non level floor for the carpeting. Since the tile contains asbestos, we will probably have to have all of it abated. We have received a credit from Louisville Water Company for the water installation and tap on fee. The contractor has asked about covering the cost of the overtime hours needed by Louisville Gas and Electric to do the cut over. The cut over is scheduled for Saturday, and the cost is \$5500. We have received CAT 6 connectors from NAEIR that we will be able to use in the new building. This will save us some money. Randy suggested that the board members might want to walk through the building again. Pam Polston asked about having an open house. Judy Jackson has already started a folder with promotional items, and a beginning guest list. The samples for the art work that will be in the children's section is on our office walls. The pictures were taken by Alan Fisher, and he is working on a deer picture that could possibly replace the raccoon since the resolution was not good. Randy passed out the latest cash flow analysis. We just received our first big tax revenue check, and we will still receive a few smaller checks in the next coming months. We have approximately \$940,000 left to spend on construction items.

We need to adopt a Title 6/Non discrimination policy for one of our grants. Joyce Manning made a motion to adopt the state's version of the Title 6 policy. Henry Robinson seconded the motion. The motion carried.

Henry Robinson made the motion to go into executive session concerning a personnel matter as per KRS 61.810 at 5:26 p.m. Joyce Manning seconded the motion. The motion carried.

Joyce Manning made the motion to come out of executive session at 5:30 p.m. Henry Robinson seconded the motion. The motion carried. No action was taken.

We will be having our staff meeting/luncheon tomorrow at the Golden Coral in Okolona. Randy invited the board to join us if they could.

Randy shared with the board the new booklist for November.

Most of the computers we have purchased for the Gates Grant in now in. Randy will begin installing them soon. We will also have a few laptop computers. Joyce Manning made the motion to have these laptop computers at Ridgway for now. Henry Robinson seconded the motion. The motion carried.

Henry Robinson made the motion to adjourn the meeting. Joyce Manning seconded the motion. The meeting was adjourned at 5:35 p.m.

The next board meeting will be January 9, 2007, at the Ridgway Memorial Library.

Respectfully submitted,

Judy T. Jackson  
(substituting for Jennifer Brookshire)  
Secretary  
Board of Trustees  
Bullitt County Public Library

Pam Polston  
President  
Board of Trustees  
Bullitt County Public Library