

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

MINUTES

December 9, 2003

The Bullitt County Public Library Board of Trustees met Tuesday, December 9, 2003, at the Mt. Washington Branch Library in Mt. Washington. Those present were Joyce Manning, Donald Cobb, Brenda Roberts, Randy Matlow, and Judy T. Jackson. Donald Cobb called the meeting to order at 5:30 p.m. Nelda Moore arrived at 5:35 p.m.

The minutes of the last meeting were read. Joyce Manning made the motion to accept the minutes as written. Brenda Roberts seconded the motion. The motion carried.

A partial Treasurer's Report was given. The bank statements did not come in for the reports to be finished. The bank account information was given, along with the monthly check register. Joyce Manning made the motion to accept the partial Treasurer's Report as given. Brenda Roberts seconded the motion. The complete report will be given next month.

Regional Director's Report:

Nothing was reported.

Library Director's Report:

We had our Staff Development Day on December 3<sup>rd</sup>. Although Nelda's husband had surgery just a few days before, she did a workshop for us. We also had Sergeant Hockenberry from the Mt. Washington police department to come talk to the staff about safety. The staff really enjoyed the day.

Our wireless project is going well. Dorothea Stottman Library, Mt. Washington Library, and Ridgway Memorial Library are now cut over to the wireless. We have cancelled all but one of our ISDN telephone lines. Library Corp updated their program from 3.0 to 3.1. We have had a major crash in the upgrade. Randy had to rebuild the server. Randy would like to upgrade our server. We would like to purchase from Library Corp a server, so if any problems occur, Library Corp will be the ones to deal with it. The cost will be \$8873. plus \$400 shipping and handling. We will be changing the processing program from NT4 to Windows 2003. Brenda Roberts made the motion to purchase the server from Library Corp. Joyce Manning seconded the motion. The motion carried.

Randy has talked to the airport person. He has let him know we would be putting a light on our Dorothea Stottman tower as soon as our tower person, Larry Malone, can get to it. It may be a while, because Larry Malone is out of town.

We are getting prepared for Technical Services to move into the present meeting room. We have changed the doors, and on December 17<sup>th</sup>, try to move all the furniture. We will then start work on the old Technical Services room to convert it to the programming and meeting room.

We have visitors from two the Louisville Free Library branches. They said they had heard about our library and wanted to come see how we do things.

Brenda Roberts made the motion to adjourn the meeting. Joyce Manning seconded the motion. The meeting was adjourned at 5:40 p.m.

The next meeting will be January 13, 2004 at the Lebanon Junction Library. The meeting will be at 5:30 p.m.

Respectfully submitted,

Judy T. Jackson  
(filling in For Pam Polston)  
Assistant Director/Bookkeeper  
Bullitt County Public Library

Donald Cobb  
President  
Board of Trustees  
Bullitt County Public Library