

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

December 14, 2010

The Bullitt County Public Library Board of Trustees met Tuesday, December 14, 2010, at the Ridgway Memorial Library in Shepherdsville. Those present were Allie Phillips, Chris Bischoff, Don Cundiff, Randy Matlow, Trina Kimball, and Judy T. Jackson. The meeting was called to order at 5:05 p.m.

The minutes of the last meeting was read. Don Cundiff made the motion to accept the minutes as written. Trina Kimball seconded the motion. The motion carried.

The Treasurer's Report was given. The audit for 2009-2010 has been complete and was given to the board. Trina Kimball made the motion to accept the Treasurer's Report as given. Don Cundiff seconded the motion. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris Bischoff advised that an outline discussion list serve is being developed. There will also be a separate KDLA alert for the informational list serve.

Director's Report:

We have received a settlement proposal from JOM for the inventory-in-transit issue. Trina Kimball asked that since this proposal is for 2009 and 2010, what would happen for future years. Randy advised they might have to go through this same settlement procedure unless they could get the law changed. Trina Kimball made the motion to accept the settlement proposal from JOM for the 2009 and the 2010 inventory-in-transit issue. Don Cundiff seconded the motion. The motion carried.

We have received the quote for the changing tables to be installed in the Lebanon Junction Library, and we have okayed the installation. The light panel and the outside lights are to be done, but we do not know yet when. We are waiting on the carpeting to be delivered. We have had some problems with the trim and veneer on the circulation desk, and the cabinet people are to come take care of this for us.

We have an appointment with Greg White on the Hillview project this coming Thursday. He will be bringing an updated drawing. We will bring it to the next meeting. We have also asked Studio Kremer to give us a proposal on the renovation of the Dorothea Stottman building. We should be putting this project out to bid after the first of next year. Don Cundiff made the motion to include the renovation of the Dorothea Stottman building with the new construction. Trina Kimball seconded. The motion carried.

The three upholstered chairs in front of the circulation desk at the Mt. Washington Library need to be upholstered. We have received a quote to have them redone. Trina Kimball made the motion to accept the quote for the chairs. Don Cundiff seconded the motion. The motion carried.

Randy passed out a proposed job description for the Assistant Circulation Clerk. Don Cundiff made the motion to accept the job description for the Assistant Circulation Clerk as written. Trina Kimball seconded the motion. The motion carried.

We had our Staff Development Day last Wednesday. We had two speakers. One talked about the various e-book readers on the market now, and the pros and cons of each. The second speaker gave a workshop on the overview of a public libraries and some new staff orientation. We would like to invite Nelda Moore to come do a new trustee orientation for our board in the future.

We have had a theft in the library. Last Friday, several young men took our donation parking meter from in front of the circulation desk, and ran out the west door with it. Two of the people were caught immediately, and the police have caught the other two. We haven't heard from the police since the last two were caught.

Last year during our summer reading program, there was a separate project called "Dive into Saving for College" sponsored by the Kentucky Education Savings Plan Trust. Anyone who participated in our Summer Reading Program could enter the give away by the KDSPT. One of 16 winning families who participated did so through our summer reading program. The family received \$1000, and the library received \$500. An oversized check was presented to the winner, and the Pioneer News will be running an article on the presentation soon.

Randy and Allison White, the Adult & Teens Librarian attended North Bullitt's Reading & Writing Workshop for Teens earlier today.

Trina Kimball made a motion to adjourn the meeting at 5:50 p.m. Don Cundiff seconded the motion. The motion carried.

The next meeting will be January 11, 2011, at 5:00 p.m. at the Ridgway Memorial Library.

Respectfully submitted,

Judy T. Jackson
(substituting for Michael Branham)
Secretary
Board of Trustees
Bullitt County Public Libraries

Allie Phillips
President
Board of Trustees
Bullitt County Public Libraries