

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

October 9, 2012

The Bullitt County Public Library Board of Trustees met Tuesday, October 9, 2012, at the Hillview Library. Those present were Martha Underwood, Pam Polston, Joyce Manning, Renee Loy Morgan, Randy Matlow, Chris Bischoff, Judy T. Jackson, and Charlie Long. The meeting was called to order at 5:00 p.m.

The minutes of the last meeting were read. Mr. Long had a question about the tax rate portion of the minutes. Randy explained the sentence in question. Joyce Manning made the motion to accept the minutes as written. Renee Morgan seconded the motion. The motion carried.

The Treasurer's Report was given. Martha Underwood made the motion to accept the Treasurer's Report as given. Joyce Manning seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

KDLA has seen a 4.2 % reduction in funding for this year. They will be sending out a 75% portion of our expected state aid in a few weeks. KDLA will not be purchasing the usual Summer Reading Program materials this year. There will be some training sessions addressing some of the concerns of our state auditor. Chris encouraged any Trustee that could, attend one of these sessions. The October Monthly Report was passed out.

Library Director's Report:

The weep holes in the Dorothea Stottman Annex had at one time been filled in. It was supposed to be in the renovation contract to have these holes reopened. Somehow, it did not make it into the contract; therefore, the reopening did not get done. Greg White came out today and reopened these holes himself. While Greg was here, he and Randy discussed possibilities for developing the backyard at Hillview. We would like to build some kind of a structure that could be used for picnics, concerts, and etc. The structure could be designed in such a way it could have retractable walls, that could be pulled out to enclose the structure. Mr. Long stated that he would like to see the library get involved with the arts, crafts, and such in the county. The library has already been involving some of these groups in some joint programming. We will also need to look at landscaping the front of Hillview Library. Charlie Long made the motion for Randy to go forward with designing the backyard at Hillview. Martha Underwood seconded the motion. The motion carried.

The contractor and architects are planning a meeting to discuss what needs to be done about the cracks in the stone at the Hillview Library. Chris Bischoff would like to be included.

Dorothea Stottman Annex is finished and our people have moved in. The contractor is working through the final punch list.

The renovation is to start at Ridgway on Monday, October 15th. This renovation should not take very long.

Randy has spoken with our attorney, John Spainhour about the Mt. Washington project. Mr. Spainhour advised that as long as we own the land, and the building, it would be considered library assets. Charlie Long would like to have us contact the attorney general to get an opinion on this before we proceed. Charlie Long made the motion to seek an attorney general's opinion on this joint venture with Mt. Washington City Hall. Martha Underwood seconded the motion.

We have a staff person apply for the library's Masters of Library Science program. Tracy Weikel has been with the library system for several years, and has shown an interest in pursuing her Masters of

Library Science degree. Martha Underwood made the motion to accept Tracy's application for the program. Charlie Long seconded. The motion carried.

The opening for the position of Judy Jackson's assistant has been posted. The deadline is set for Wednesday, October 10, 2012, at 5:00 p.m. We have just hired three new people to fill the vacancies for clerks as of today.

One of our reference people, Marianne Reber, set up for the Lebanon Junction Old Fashion Days this past Saturday. She had a display of old Lebanon Junction pictures, and had a great turn out of interest in them. Several people were also able to identify themselves in some of the pictures. Randy's Anime kids also set up a booth to do color hair spraying.

Pam Polston asked if any of the board members had anything to discuss. Charlie Long complimented Randy on all his good work for the library. Charlie Long made the motion to give Randy Matlow a \$1,000 a year merit raise. The board discussed the value of doing an evaluation before doing this. Randy described to the board the process we take at the library for doing evaluations for our staff. Charlie Long withdrew his motion. Charlie Long made the motion to do an evaluation for Randy at the next meeting. Renee Morgan seconded the motion. The motion carried.

Charlie Long brought up the matter of sending a press release to the newspapers talking about the library and what things the library is doing. Charlie Long made a motion that after every board meeting, a press release to both the Pioneer News and the Neighborhood section of Courier Journal would be sent informing the public what had happened in the meetings. The board discussed this, and Charlie Long withdrew his motion.

Charlie Long made a motion that the Board members be reimbursed for gas expense per diem. The motion died for the lack of a second.

Charlie Long made the motion to adjourn the meeting. Renee Morgan seconded the motion. The meeting was adjourned at 6:20 p.m.

The next meeting will be November 13, 2012, at 5 p.m. at the Mt. Washington Library.

Respectfully submitted,

Martha Underwood
Secretary
Board of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library