

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

October 11, 2011

The Bullitt County Public Library Board of Trustees met Tuesday, October 11, 2011, at the Lebanon Junction Branch Library in Lebanon Junction, KY. Those present were Chris Bischoff, Joyce Manning, Renee' Loy, Pam Polston, Charlie Long, Randy Matlow and Judy T. Jackson. The meeting was called to order at 5:00 p.m.

The minutes of the last meeting were read. Charlie Long made the motion to accept the minutes as written. Joyce Manning seconded the motion. The motion carried.

The Treasurer's Report was given. Judy Jackson brought to the attention of the board the corrected financial sheet showing the balances in the bank accounts. Joyce Manning made the motion to accept the corrected sheet along with the regular Treasurer's report as given. Pam Polston seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris Bischoff didn't have anything to report this month. The KDLA monthly report for October and the October Trustee Tips were handed out.

Library Director's Report:

We are getting ready to start on the landscape at Lebanon Junction. The back fence has been painted, and they have killed the grass in the back. They will be doing more in the next couple of weeks.

The Hillview construction is going forward nicely. The trusses are being put up now. They had informed our furniture person to have the furniture ready by February. We have been thinking about ways to move the books from one location to the other, since the new building is right behind the existing building. Early in the library's history, a human chain was formed to move the Ridgway Library from the little house behind the lawyer's office to the new Ridgway Library building. We have been thinking about doing this again with maybe only the last 100 volumes or so. Charlie Long suggested we contact the jailer for some free help. Chris Bischoff made some points about having untrained people do the move, and what problems could occur. We will also contact Commercial Movers that we have used in the past to get a quote.

The board showing the outside materials for the Hillview library was shown to the board. It included the stone color, the brick color, the roof color, and the frame color for the doors and windows.

We are waiting for the final version for our logo. We need to have it done soon, due to the fact that we need to reorder a new supply of our library cards, and would like to have the new logo on them. We would also like to include a library slogan. A sheet with suggested slogans was handed out to the board. After discussing the slogan, Joyce Manning made the motion to use "Explore. Learn. Enjoy" as the library slogan. Charlie Long seconded the motion. The motion carried.

In past years, we have had a "fine forgiveness month" in December. We allowed patrons to bring in canned goods to pay for their fines. We have not done this for several years, and asked the board if we could do it this year. Renee' Loy made the motion to have Fine Forgiveness Month in December, allowing one item per overdue item, on all items. Joyce Manning seconded the motion. The motion carried.

Randy advised that we are planning our staff development day for December 14th, and need to close the libraries that day. Charlie Long made the motion to close all the libraries on December 14th for staff development day. Renee' Loy seconded the motion. The motion carried.

The Lebanon Junction Old Fashion Days was this past weekend. Our reference person displayed some of the old pictures the library has, and brought one of the library's scanners with her to scan in pictures if anyone brought them. Randy's anime group was there doing their hair spray painting for donations also.

We are also in the process of hiring the tech assistant. We have interviewed a several people, and should make a decision this week.

Chiisiacon for 2012 will be held at Paroquet Springs this year. Chris Bischoff asked about a special insurance rider we will need to get. Randy already knows about this and will see that we get it. Randy would like to take the planning group to an anime convention in Pittsburg in March. They plan to do some fundraising to help cover some of the costs. Charlie Long suggested maybe some of the local businesses would help cover some of the costs. Randy feels it should be a library project. The board agreed to let Randy proceed with these programs.

The new Board Member information sheet was passed out.

Charlie Long asked about the bid package for the landscaping for the front of Lebanon Junction Library. Randy advised it would probably be ready in a couple of months. The person doing it is trying to get the project for the back of the library started.

Charlie Long asked about the possibly of paying the Board of Trustees for their travel to the meetings. Chris Bischoff will check on the legality of doing this. Joyce Manning reminded him that people take the position to serve the community.

Pam Polston asked about having handicap doors installed at Ridgway. We will check into doing this. She also wanted to let the board know that she would not be able to attend the next meeting, and that considering when Ms. Manning would be having surgery, she may not be there also. They serve as President and Vice President and someone else is going to have to be prepared to run the meeting.

Charlie Long made the motion to adjourn the meeting at 5:55 p.m. Joyce Manning seconded the motion. The motion carried.

The next meeting will be November 8th, at the Mt. Washington Branch Library, at 5:00 p.m.

Respectfully submitted,

Judy T. Jackson
(Substituting for Secretary)
Board of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library