

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

MINUTES

January 13, 2004

The Bullitt County Public Library Board of Trustees met Tuesday, January 13, 2004, at the Lebanon Junction Branch Library. Those present were Joyce Manning, Donald Cobb, Brenda Roberts, Pam Polston, Randy Matlow, and Judy T. Jackson. Donald Cobb called the meeting to order at 5:30 p.m. Nelda Moore and Dolorse Ashby arrived at 5:35 p.m.

The minutes of the last meeting were read. Brenda Roberts made the motion to accept the minutes as written. Joyce Manning seconded the motion. The motion carried.

The Treasurer's Report for given. Pam Polston made the motion to accept the Treasurer's Report. Dolorse Ashby seconded the motion. The Treasurer's Report will be filed for audit.

Regional Director's Report:

The calendar Nelda usually gives out every year is not ready yet. She will mail them to everyone when they are done.

Library Director's Report:

We are looking at moving the hours on Monday's and Thursday's at Lebanon Junction back to 12 noon to 8 p.m. We have tried different hours, and find that the 12-8 works better. The Lebanon Junction library looks very nice. It's a small library, but very neat. As some point, we will need to start looking at land to build on.

We have moved Technical Services to the old meeting room at Ridgway. Bill Saltsman and Kenny Dearmond have been working on converting the old Technical Services office into the new program and meeting room. We feel this area will be better suited for our programming. We have posted the new outreach position in-house. The deadline is this Friday. If we do no fill it in-house, we will advertise in the Pioneer News. We are looking to add after school programming.

Our revenue is in reasonably good shape. Randy handed out a spreadsheet showing various periods of time and the amount of revenue we would need then. We should have enough revenue to think about another project. Randy feels Ridgway would probably be the library to be renovated next. We also need to look at possible purchasing land for Lebanon Junction also. Joyce Manning stated she thought we could increase our patronage if we moved out on the main street in Lebanon Junction. Randy has found a piece of land between the railroad tracks that would be a good space. CSX owns the land, and we would need to contact them about purchasing or using it. Ridgway is bursting at the seams. We could add on towards 2nd Street. The foundation would have to be at regulation because of the flood plan. We could build a genealogy room with the Craik money. Dolorse Ashby suggested we start looking at renovating Ridgway. Donald Cobb asked about Dorothea Stottman. The only thing that is really needed is to move the front door to the side by the entrance to the parking area. We should also remove the bumper guards in the parking lot. Joyce Manning

suggested we get the parking lot repaved. Pam Polston asked if we could keep an eye open for a piece of land in Lebanon Junction. Randy feels we are at the point to contact architects. Nelda asked if we could find another piece of land for Ridgway. Randy told Nelda of the land restrictions we would have to face if we tried to leave the land. We would also have to decide if we could stay in the old part while the renovating is taking place, or if we would have to move to a temporary location. Randy would like to have a new gable roof added to Ridgway to give it a more appealing look. We would also like to get the AC units off the roof. Nelda suggested the Board members visit other libraries. Donald Cobb would like to see the Dorothea Stottman parking lot paved soon. Randy said we could have Greg White come talk to Board if they would like.

The wireless to Lebanon Junction is going to take an agreement with a FM radio station. They will charge us \$3000 a year to put our equipment on their tower. Donald Cobb asked about the wireless at the other locations. Randy advised that it had been solid and working.

The new server arrived today. Randy will be working on getting it up and running soon.

The Poetry Contest winners are to be announced January 26th. Randy feels that we will need some type of sound system this time.

Randy reminded the Board of the Bookmobile Day at Frankfort on February 11th.

We had an AFLAC insurance representative come by. We already have employees with coverage from this company. He pointed out we could be using the tax deferred method of deducting the premiums. We are not sure if our accounting program will handle this, but we will be checking into it. Joyce Manning made the motion to go with the tax-deferred method of deducting the insurance premiums. Pam Polston seconded. The motion carried.

Brenda Roberts made the motion to adjourn. Dolorse Ashby seconded the motion. The meeting was adjourned at 6:25 p.m.

The next meeting will be February 10, at the Ridgway Memorial Library. The meeting will be at 5:30 p.m.

Respectfully submitted,

Pam Polston
Secretary
Board of Trustees
Bullitt County Public Library

Donald S. Cobb
President
Board of Trustees
Bullitt County Public Library