

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

January 13, 2009

The Bullitt County Public Library Board of Trustees met Tuesday, January 13, 2009 at the Ridgway Memorial Library. Those present were David Strange, Pam Polston, Christina Rodriguez, Mary Harper, Jennifer Brookshire, Randy Matlow and Judy T. Jackson. Pam Polston called the meeting to order at 5:00 p.m.

The minutes were read for the last meeting. David Strange made the motion to accept the minutes as written. Jennifer Brookshire seconded the motion. The motion carried.

The Treasurer's Report was given. Jennifer Brookshire made the motion to accept the Treasurer's Report was given. Mary Harper seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Directors Report:

Since Nelda Moore retired last month, we did not have a regional director's report. The Board did receive a "Thank You" from Nelda for the candy basket. Pam Polston also said she had been told that two KDLA people will be covering Nelda's territory for a while.

Pam Polston handed out the evaluation forms for Randy. She asked the board members to look over and start making notes and bring them back to the next board meeting. Randy had a listing for the board of short term goals and ideas he had. Pam Polston asked if the wireless network is any better. Randy advised it has been better, but not great. Pam Polston asked if it was time for us to reevaluate this system and possibly replace it with a more reliable source. Randy feels we should wait until spring, after the new towers are up to reevaluate our system.

Library Director's Report:

We have had the topographic survey done for the land in Lebanon Junction. The engineer stated that we should not have any problems with flooding on this land. The soil samples were done last Monday. Two of the drilled holes were fine, but the third hole was holding moisture. Greg White said this will not be a problem, but will have to be considered in the engineering design. These were the items we need in order to close on the property. Jennifer Brookshire made the motion to allow Randy to proceed with the closing on the Lebanon Junction property. Christina Rodriguez seconded the motion. The motion carried.

Randy and Judy met with Greg White last week. He is going to base our building design on a train station design. He has started working on the interior design of the building. After we purchase the property, Randy would like to approach the owner of the land behind this one for possibly purchasing part of it, just to square off our property lines. David Strange asked about having good insulation in the building. Greg White has already looked into the best "green" products for this building. We will also have to look at the number of parking spaces. We wanted "green" space, but we may have to have as many spaces as possible, due to the fact there will not be any alternative parking. David Strange made the motion to give the Board

Chairperson the authority to sign the architect contracts after the closing of the property.
Jennifer Brookshire second the motion. The motion carried.

T-mobile has put the new tower up and we should have our radios up on it soon. We did have a few complaints to start with about the lights, but that has been taken care of.

Our circulation upgrade will be done in February. There will be a webinar on Wednesday, February 18th. We will like to close the libraries from 12-5 that day so the staff could be trained on the new circulation system. We would also like to close the following Friday for a few hours in the morning so the desk people can have some "hands on time". -- possibly from 9 to 11 a.m. Randy will have to reinstall the software on all the circulation computers before the libraries open. David Strange made the motion to close the library for the required time for the upgrade and staff training. Christina Rodriguez seconded the motion. The motion carried.

Randy told the Board of an Arts Council event. They will be having a play "The Fairies Kiss" at the Bullitt Central Auditorium this spring.

David Strange passed out new brochures for the Historical Museum, and talked about a home in Shepherdsville they are trying to save.

Mary Harper made the motion to adjourn the meeting. David Strange seconded the motion. The meeting was adjourned at 5:40 p.m.

The next meeting will be February 10, 2009, at the Ridgway Memorial Library in Shepherdsville.

Respectfully submitted,

Jennifer Brookshire
Secretary
Board of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library